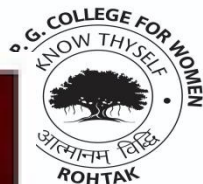


## Principal



Dr.Savita Pruthi

Our college is recognized as a leading college in teaching and learning. We create a safe social environment that helps all our students learn and succeed. With 6500 students, we provide a greater access to opportunities in each student chosen fields of interest. We inculcate integrity, respect, responsibility and moral values in students. We also work to meet the individual needsof every student and supporting them to fulfill their academic and cocurricular goals. My blessings and good wishes to you all.



## College council and Advisory Body



## Members of College Council

Members:---

- 1) Ms Savita Pruthi
- 2) Ms.Seema Jain
- 3) Ms.Suman
- 4) Mr.Parmod Gauri
- 5) Ms.Anil Kumari
- 6) Ms. Santosh Hooda
- 7) Mr, Lokesh Balhara
- 8) Ms. Sudesh
- 9) Ms. Meenu Nain
- 10)Ms.Savita  
Thakra
- 11)Ms.Deepak  
Malik

### 1) College Council

- The college council consists of the Principal and the senior faculty members representing the staff with a maximum limit of ten.
- The Principal is the chairperson.
- The college council serves as the chief academic policy advisory body in matters relating to academic and maintenance of discipline.
- The meeting of the council is held at least twice each semester and at times as the Principal may consider necessary.
- The junior most member of the college council keeps a record of the proceedings of all meetings.



## Internal Quality Assurance cell (IQAC)



### **Members of IQAC**

#### **IQAC Members**

1 Mrs. Poonam Bhanwala

2 Dr. Seema Jain (Convenor)

3 Mrs Savita

Pruthi (Advisor)

4 Dr. Santosh Hooda

5 Dr. Meenu Nain

6 Dr. Savita

Thakran 7 Ms.

Sudesh

8 Dr. Jyoti

9 Dr. Kiran Sharma

10. Dr. Pushpdee Dag

ar

11. Dr. Sushila



12 Dr. Renu

13Dr. Manju (Alumni Member)

14 Ms. Aanchal (Student  
Member)

15 Mr. Pramod Gauri (External  
Member)16 Mr. Mahipal (Industry  
Representative)



IQAC, being a quality sustenance measure, develops a system for conscious, consistent and catalytic improvement in the overall performance of our institution. The role of IQAC in maintaining quality standards in teaching, learning and evaluation is crucial. Principal, Head of Institution constitutes the Internal Quality Assurance Committee in the college to function as per the guidelines of the NAAC and the state government issued, from time to time.

Role of IQAC is

- 1) To develop quality benchmarks.
- 2). To organise and integrate the modern methods of teaching and learning.
- 3). To organise inter and intra institutional Workshops, Seminars on quality related themes.
- 4) To develop and maintain institutional database through MIS for the purpose of enhancing the institutional quality.
- 5) To facilitate the creation of a learner- centric environment conducive to quality education.
- 6) To collect and analyse the feedback from all stakeholders on quality related institutional processes.
- 7) To prepare and submit the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.





## Head of the Departments



**Dr. Anita Singhal**  
Chemistry Department



**Mrs. Sudesh Lather**  
Computer Science Department

3.



**Mrs. Veena Sachdeva**  
Botany Department



**Mrs. Deepak Malik**  
Geography Department

5.



**Mrs. Rita Hooda**  
Home Science Department



**Ms. Neha** Physics  
Department

7.



**Mr. Nishant Saini**  
Political Science Department

8.



**Mr. Basant**  
Physical Education Department

9.



**Ms. Sadhika**  
Music Department

10.



**Mrs. Naveen Kumari**  
Sociology Department

11.



**Mr. Pardeep Kumar Duhan**  
Economics Department

12.



**Mrs. Meenu Nain**  
History Department

13.



**Mr. Yashpal**  
Mathematics Department

14.



**Mrs. Sushila**  
Commerce Department

15.



**Mr. Lokesh Ballhara**  
Psychology Department

16.



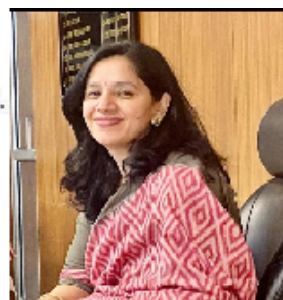
**Mrs. Deepanjali**  
Fine Arts Department

17.



**Mrs. Savita Thakran**  
English Department

18.



**Dr. Santosh Hooda**  
Zoology Department

19.



**Mrs. Nareesh Kumari**  
Hindi Department

20.



**Ms. Rita**  
Sanskrit Department





Role of Head of Department is

1. The Head of the Department act as front runners of their departments.
2. They monitor activities of the departments and report directly to the Principal.
3. They are responsible for the overall management of the department.
4. Manage the day to day functioning of the departments.
5. Propose and administer the development of new course.





Dr. Kiran Sharma  
Department of English  
Staff Secretary

1. Staff Secretary (official) assist Principal to convene all the staff meetings .
2. Staff Secretary maintains the records of proceedings of all the staff meetings on the various issues.



Mr. Surender Singh  
Department of History  
Social Staff Secretary

1. The committee constituted under Social Staff Secretary organise retirement parties, promotion parties, condolence meeting and other activities related to teaching faculty.
2. Social secretary keeps records of the proceedings of all meetings, parties and funds.

