

Government P.G. College For Women ,Rohtak

Annual Duty List(2024-25)

As mentioned against each faculty members will come in to force with immediate effect. Conveners/ In charges of various committees are requested to note down the names of security members associated with them Ex- conveners/ In charges are requested to handover the charge to the new incumbents immediately.

Principal

S.No	COMMITTEES	MEMBERS	Signature
1	College Council & Advisory Body & Reception Committee	Principal	
		1 Ms. Meenu Nain	<i>M.Nain</i>
		2 Ms. Savita Thakran	<i>S.Thakran</i>
		3 Ms. Deepak Malik	<i>D.Malik</i>
		4 Mr. Subhash Balhara	<i>S.Balhara</i>
		5 Ms. Nisha Malik	<i>N.Malik</i>
		6 Ms. Jyoti (Geo.)	<i>J.Geo.</i>
		8 Ms. Anju Bala	<i>A.Bala</i>
		7 Ms. Praveen Khatri	<i>P.Khatri</i>
		9 Mrs. Veena Sachdeva	<i>V.Sachdeva</i>
		10 Ms. Bindu	<i>B.Bindu</i>
11 Mr. Phool Kumar, Bursar	<i>P.Kumar</i>		
2	College Proctor	Mr. Satyawan Jatain	<i>S.Jatain</i>
3	Office Assignment	1 Mr. Phool Kumar	<i>P.Kumar</i>
		2 Mr. Pardeep Dahan	<i>P.Dahan</i>
		3 Mr. Parmod Kumar	<i>P.Kumar</i>
4	S.P.I.O	Mrs. Meenu Nain (convenor)	<i>M.Nain</i>
5	A.S.P.I.O	Ms. Sarita Sehgal	<i>S.Sehgal</i>
6	College Bursar	Mr. Phool Kumar	<i>P.Kumar</i>
7	N.C.C Officer	Ms. Renu	<i>R.Renu</i>
8	Character Certificate Committee/ LOR	1 Mrs. Meenu Nain (Convenor)	<i>M.Nain</i>
9	Checking Sexual Harassment & Violence against Women/Internal Complaint/ Redressal Cell/ Student Welfare	1 Ms. Meenu Nain (Convenor)	<i>M.Nain</i>
		2 Ms. Savita Thakran	<i>S.Thakran</i>
		3 Mrs. Praveen Khatri	<i>P.Khatri</i>
		4 Ms. Veena Sachdeva	<i>V.Sachdeva</i>
		5 Ms. Anita Singal	<i>A.Singal</i>
		6 Ms. Suraj Mukhi	<i>S.Mukhi</i>
		7 Mr. Satywan Jatain	<i>S.Jatain</i>
		8 Ms. Saroj Gulati (NGO Representative)	
9	Student representative		
10	Hostel Warden	1 Ms. Praveen Khatri (Chief- Warden)	<i>P.Khatri</i>
		2 Ms. Suraj Mukhi (Warden)	<i>S.Mukhi</i>
		3 Ms. Suman Ahlawat (Assistant Warden)	<i>S.Ahlawat</i>
		4 Ms. Baljit Kaur (Assistant Warden)	<i>B.Kaur</i>

	Hostel Advisory Committee	1 Ms. Deepak Malik (Convenor)	<i>Deepak</i>
		2 Mr. Subhash Balhara	<i>Balhar</i>
		3 Ms. Veena Sachdeva	<i>Sachdeva</i>
		4 Ms. Praveen Khatri (Chief Warden)	<i>Praveen</i>
12	Staff Secretary	5 Ms. Suraj Mukhi (Warden)	<i>Suraj</i>
13	Outsourcing Committee	1 Ms. Kiran Sharma	<i>Khanna</i>
		1 Ms. Meenu Nain (Convenor)	<i>Meenu</i>
		2 Ms. Praveen khatri	<i>Praveen</i>
		3 Ms. Anju Bala	<i>Anju</i>
		4 Ms. Savita Deswal	<i>Savita</i>
		5 Mr. Phool Kumar (Bursar)	<i>Phool</i>
14	NAAC Cordinator	6 Mr. Amit Kumar (Dy. Supdt.)	<i>Amit</i>
15	Internal Quality Assurance Cell	1 Ms. Kiran Sharma <i>Ms. Renu Hooda</i>	<i>Khanna</i>
		1 Principal-Chair Person	
		2 Ms. Jyoti (geo) Convener	<i>Jyoti</i>
		3 Ms. Nisha Malik <i>Ms. Savita Sabgal</i>	<i>Nisha</i>
		4 Ms. Anju Bala	<i>Anju</i>
		5 Ms. Renu Hooda <i>Kiran Sharma</i>	<i>Khanna</i>
		6 Mrs. Ritu Hooda	<i>Ritu</i>
		7 Ms. Savita Deswal	<i>Savita</i>
		8 Ms. Sushila (Commerce)	<i>Sushila</i>
		9 Mr. Pushpdeep Dagar	<i>Pushp</i>
		10 Ms. Babita	<i>Babita</i>
		11 Ms. Renu Budhwar	<i>Renu</i>
		12 Sh. Naresh Kumar (Industrial Member)	
		Mrs. Shobha Gill (Local Society Member)	
		14 Dr. Meera. Assistant Professor CBLU Alumni Member	
16	UGC	1 Ms. Sushila (Commerce) (convenor)	<i>Sushila</i>
		2 Ms. Sonia (commerce) <i>C.C.L</i>	<i>Sonia</i>
		3 Mr. Surrender	<i>Surrender</i>
		4 Mr. Vinod	<i>Vinod</i>
		5 Mr. Amit Chugh	<i>Amit</i>
		6 Ms. Teena (C.Sc.)	<i>Teena</i>
17	RUSA	7 Ms. Savita (Botany)	<i>Savita</i>
		1 Mr. Yogesh (Convenor)	<i>Yogesh</i>
		2 Ms. Parvesh Kumari	<i>Parvesh</i>
		3 Mr. Bhupender	<i>Bhupender</i>
		4 Ms. Sunan Ahlawat	<i>Sunan</i>
		5 Ms. Shalini	<i>Shalini</i>
		6 Ms. Pooja (Comm.)	<i>Pooja</i>
18	CM Grievance	1 Ms. Sushila (Commerce)	<i>Sushila</i>
		2 Ms. Renu Budhwar	<i>Renu</i>
		3 Mr. Satyawar Jain	<i>Satyawar</i>
		4 Ms. Sonia (Commerce) <i>C.C.L</i>	<i>Sonia</i>
19	Checking of Income Tax Forms	1 Mr. Pushpdeep Dagar (Convenor)	<i>Pushp</i>
		2 Mr. Farnod Kamar	<i>Farnod</i>
		3 Ms. Renu (Commerce)	<i>Renu</i>
		4 Ms. Nirmala Soni	<i>Nirmala</i>
		5 Ms. Dalip Kaur	<i>Dalip</i>

		6 Ms. Pooja Rani (Commerce)	Handwritten initials
		7 Ms. Harsh	Handwritten initials
		8 Mr. Sachin Sapra	Handwritten initials
		9 Ms. Preeti Bansal	Handwritten initials
		10 Ms. Mamta Ranga	Handwritten initials
		11 Ms. Savita (Commerce)	Handwritten initials
		12 Ms. Manju (Commerce)	Handwritten initials
20	Women Empowerment Cell	1 Ms. Veena Sachdeva (convenor)	Handwritten initials
		2 Ms. Pooja Rani (Commerce)	Handwritten initials
		3 Ms. Neeraj Kadian	Handwritten initials
		5 Ms. Manju (Commerce)	Handwritten initials
		6 Ms. Baljeet	Handwritten initials
		7 Ms. Hemlata	Handwritten initials
		8 Mr. Vinod	Handwritten initials
		9 Ms. Radha Rathee	Handwritten initials
		10 Ms. Nidhi Verma	Handwritten initials
		Student	
21	Placement Cell	1 Mr. Pushdeep Dagar (Convenor)	Handwritten initials
		2 Mr. Bhupender Singh	Handwritten initials
		3 Ms. Nirmala Soni	Handwritten initials
		4 Ms. Savita (Commerce)	Handwritten initials
		5 Ms. Sanket	Handwritten initials
		6 Mr. Joginder (Soc.)	Handwritten initials
		7 Ms. Meenu (English)	Handwritten initials
		8 Ms. Manju (Commerce)	Handwritten initials
		9 Ms. Sakshi (Ext.)	Handwritten initials
		10 Ms. Mukta Soni	Handwritten initials
22	Legal Literacy Cell	1 Mr. Yashpal (Convenor)	Handwritten initials
		3 Ms. Savita (Commerce)	Handwritten initials
		4 Ms. Reena	Handwritten initials
		5 Ms. Pooja (Eco)	Handwritten initials
		6 Ms. Yogita Hooda (Eco)	Handwritten initials
23	N.S.S Advisory Committee	1 Mr. Subhash Balhara	Handwritten initials
		2 Ms. Anju Bala	Handwritten initials
24	N.S.S Officers	1 Ms. Suman Rani (Hindi)	Handwritten initials
		2 Ms. Pooja Chahal	Handwritten initials
		3 Ms. Neeraj Kadiyan	Handwritten initials
		4 Ms. Harsh (Commerce)	Handwritten initials
25	Earn While You Learn	1 Ms. Savita Thakran	Handwritten initials
		2 Ms. Parveen Khaleu	Handwritten initials
		3 Ms. Bindu	Handwritten initials
		4 Ms. Renu (Commerce)	Handwritten initials
		5 Ms. Jyoti Hooda	Handwritten initials
		6 Ms. Suman	Handwritten initials
		7 Ms. Shamray Laj (Chemistry)	Handwritten initials
		8 Ms. Neelam Sharma	Handwritten initials
		9 Ms. Yogita Hooda	Handwritten initials
26	CCTV Incharge	1 Mr. Bhupender Singh	Handwritten initials
		2 Ms. Shamray Laj	Handwritten initials
		3 Mr. Manoj (Computer Attendant)	Handwritten initials
27	Solar Incharge	1 Mr. Subhash Balhara (Convenor)	Handwritten initials

	Cell (Web Portal, RP, Website, Biometric etc.)	1	Ms. Rohini (Nodal Officer)	
		2	Ms. Vandana (Computer Science)	Vandana
		3	Ms. Navita	Navita
		4	Ms. Lalita	Lalita
		5	Ms. Valshali (Computer Instructor)	Valshali
		6	Ms. Reenu (Computer Instructor)	Reenu
		7	Ms. Manoj (Computer Attendant)	Manoj
29	Committee for LMS	1	Ms. Sonia (Computer science) (Convenor)	Sonia
		2	Ms. Rita Khanna	Rita
		3	Mr. Chain Singh	Chain Singh
		4	Ms. Navita	Navita
30	HRMS, Mis Portal (Regular & Extension)	1	Ms. Mamta Ranga (Nodal Officer)	Mamta Ranga
		2	Ms. Kamna	Kamna
31	Research and Development Cell	1	Ms. Veena Sachdeva	Veena
		2	Mrs. Anita Singal	Anita
		3	Mr. Rajesh (Hindi)	Rajesh
		4	Mr. P.K. Duhan (Economic)	P.K. Duhan
		5	Mr. Ekta	Ekta
		6	Ms. Sonika	Sonika
32	(IPR) Intellectual Property Right Committee	1	Ms. Veena Sachdeva	Veena
		2	Mr. Phool Kumar	Phool Kumar
		3	Ms. Abhilasha	Abhilasha
		4	Ms. Sarita	Sarita
		5	Mr. Pushdeep Dagar	Pushdeep Dagar
33	Extension Lecturer Committee	1	Mrs. Nisha Malik	Nisha
		2	Mrs. Anita Singal	Anita
		3	Mrs. Sushila (commerce)	Sushila
		4	Mr. Yashpal	Yashpal
		5	Ms. Renu Jatain	Renu
34	Collection and Verification Of documents (Extension Lecturer)	1	Mr. Satyawan Jatain (Convenor)	Satyawan
		2	Mr. Rajesh (Hindi)	Rajesh
		3	Ms. Neeraj (Maths)	Neeraj
		4	Ms. Mukta (ext.)	Mukta
		5	Ms. Radha Rathee (ext.)	Radha
35	Equal opportunity Cell	1	Dr. Phool Kumar (Convenor)	Phool Kumar
		2	Ms. Neelam Mangla	Neelam
		3	Ms. Sushila (Geography)	Sushila
		4	Ms. Mamta Ranga	Mamta
		5	Ms. Lalita	Lalita
		6	Mr. Vishal	Vishal
36	Electroral Club	1	Mr. Nishant Saini (Convenor)	Nishant
		2	Mr. Rakesh Kumar	Rakesh
		3	Mr. Surender Singh	Surender
37	Counselling Cell (S.S.C) Students Service Centre	1	Ms. Neelam Mangla (Convenor)	Neelam
		2	Mr. Basant	Basant
		3	Ms. Naveen	Naveen
		4	Mr. Vinod	Vinod

	Nature Interpretation Cell/ Eco Club	1 Ms. Renu Jain (Convenor)	P
		2 Ms. Manju Chhikara	
		3 Mr. Satish	
		4 Ms. Priyanka (Geography)	
		5 Ms. Sugandha (EVS Extension Lecturer)	Sugandha
		6 Ms. Nidhi (EVS Extension Lecturer)	Nidhi
		7 Ms. Anju (EVS)	Anju
39	Youth Red Cross Society/ Red Ribbon Club	1 Mr. Satish Pangal (convenor)	Satish Pangal
		2 Mr. Yogesh	Yogesh
		3 Ms. Shammy Laj	Shammy Laj
		4 Ms. Neeraj Kadian	Neeraj Kadian
		5 Ms. Priyanka (Geography)	Priyanka
		6 Ms. Suman (hindi)	Suman
		7 Ms. Manu Kumari (Ext.)	Manu
		8 Ms. Manju (Ext.)	Manju
40	Anti Ragging Squad	1 Principal	
		2 Ms. Renu Hooda	Renu Hooda
		3 Ms. Abhilasha	Abhilasha
		4 Mr. Basant	Basant
		5 Student	
41	SC/ST Cell	1 Mr. Phool Kumar (Convenor/Nodel officer)	Phool Kumar
42(a)	Traffic Interpretation Cell	2 Ms. Sonia (commerce) CCL	Sonia
		1 Ms. Ritu Hooda (Convenor)	Ritu Hooda
		2 Ms. Nirmla Soni	Nirmla Soni
		3 Ms. Neelan Sharma	Neelan Sharma
		4 Ms. Kusum (Maths)	Kusum
		5 Ms. Sakshi (Commerce)	Sakshi
42 (b)	Road Safety	1 Mr. Rakesh Kumar	Rakesh Kumar
		2 Mr. Nishant Saini	Nishant Saini
		3 Mr. Joginder (soc.)	Joginder
		4 Mr. Surender Singh	Surender Singh
43	Time Table and Workload Committee	✓ 1 Mr. Yashpal (Convenor)	Yashpal
		2 Ms. Savita Deswal	Savita Deswal
		3 Ms. Mamta Khokhar	Mamta Khokhar
		4 Mr. Pushpdeep Dagar	Pushpdeep Dagar
		5 Ms. Babita	Babita
		6 Ms. Pooja Rani (Commerce)	Pooja Rani
		7 Ms. Sanket	Sanket
		8 Ms. Parul Singh	Parul Singh
		9 Ms. Sushma (Maths)	Sushma
		10 Ms. Vandana (C. Sc.)	Vandana
44	Annual Report	1 Ms. Suman (Hindi) (Convenor)	Suman
		2 Ms. Batjeet Kaur	Batjeet Kaur
		3 Mr. Vishal (Hindi)	Vishal
		4 Ms. Kiran Bala	Kiran Bala
		5 Ms. Sunita (Ext.)	Sunita

6. Ms. Suman Devi (Extension) - 4/27/22

	College Magazine	1	Mr. Rajesh Kumar (Hindi) (convenor)	<i>[Signature]</i>
		2	Ms. Niti Ahlawat (English)	<i>Niti</i>
		3	Ms. Sonia (commerce) <i>c.c.t</i>	<i>[Signature]</i>
		4	Ms. Sushma (Maths)	<i>[Signature]</i>
		5	Ms. Shammy Laj	<i>[Signature]</i>
		6	Mr. Vishal (Hindi)	<i>[Signature]</i>
46	College Library Committee	1	Ms. Nisha Malik (Convenor)	<i>[Signature]</i>
		2	Ms. Jyoti Hooda	<i>[Signature]</i>
		3	Ms. Suman Ahlawat	<i>[Signature]</i>
		4	Ms. Gunwati (Sr. Lib.)	<i>[Signature]</i>
47	Sports Committee	1	Mr. Basant	<i>[Signature]</i>
		2	Mrs. Deepak Malik	<i>[Signature]</i>
		3	Ms. Renu Hooda	<i>[Signature]</i>
		4	Ms. Neeraj (Maths)	<i>[Signature]</i>
48	Committee for Checking of Medical Bills	✓ 1	Mr. Yashpal	<i>[Signature]</i>
		2	Ms. Savita (Commerce)	<i>[Signature]</i>
		3	Mr. Sonu	<i>[Signature]</i>
		4	Ms. Harsh	<i>[Signature]</i>
		5	Mr. Surender Singh	<i>[Signature]</i>
		6	Mr. Phool Kumar (Bursar)	<i>[Signature]</i>
49	Water Arrangement & Equipment Repairing & Petty Property	1	Mr. Naresh Kumar (Convenor)	<i>[Signature]</i>
		2	Mr. Deepak	<i>[Signature]</i>
		3	Mr. Vinod	<i>[Signature]</i>
		4	Mr. Amit Chugh	<i>[Signature]</i>
		5	Mr. Ramniwas	<i>[Signature]</i>
		6	Mr. Rahul	
50	College Electricity	1	Mr. Yogesh (Convenor)	<i>[Signature]</i>
		2	Mr. Nishant Saini	<i>[Signature]</i>
		3	Mr. Joginder (soc.)	<i>[Signature]</i>
		4	Mr. Ramcharn	<i>[Signature]</i>
51	Building Committee	1	Mr. Subhash Balhara (Convenor)	<i>[Signature]</i>
		2	Mr. Parduman Singh	
		3	Mr. Naresh Chander	<i>[Signature]</i>
		4	Mr. Bhupender	<i>[Signature]</i>
		5	Mr. Sonu	<i>[Signature]</i>
		6	Mr. Phool Kumar (Bursar)	<i>[Signature]</i>
		7	Dr. Rajesh Kumar (Court Case/ Land)	<i>[Signature]</i>
52	Staff Room Incharge & Committee	1	Dr. Suman Rani (Hindi)	<i>[Signature]</i>
		2	Dr. Baljit Kaur	<i>[Signature]</i>
		3	Ms. Mahima	<i>[Signature]</i>
		4	Ms. Sunita (Ext.)	<i>[Signature]</i>
		5	Ms. Mamta (Ext.)	<i>[Signature]</i>
53	Property Incharge:	A) Heavy Property	Ms. Renu (Physics)	<i>[Signature]</i>
		B) Classroom Furniture	Mr. Sachin (Sociology)	<i>[Signature]</i>
			• Mr. Sandeep (Stats.)	<i>[Signature]</i>
		C) Petty Property	Mr. Naresh Char der	<i>[Signature]</i>

	GEM Committee	1	Ms. Monika Rathee (Convenor)	Man
		2	Ms. Lalita Yadav C.C.I	
		3	Ms. Rohini	Reh
	Auction Committee	1	Mr. Naresh Chander (Convenor)	Reh
		2	Ms. Savita (Commerce)	Reh
		3	Ms. Pooja (Chemistry)	Reh
		4	Ms. Vandana (Computer Sc.)	Vandana
56	Dilapidation Committee	1	Mr. Sachin (Socio.) (Convenor)	Sachin
		2	Mr. Sachin Sapra	Sachin
		3	Mr. Rakesh Kumar	Rakesh
57	Disaster Management Committee	1	Ms. Jyoti (Convenor)	Jyoti
		2	Ms. Sushila (Geography)	Sushila
		3	Mr. Satish	Satish
		4	Ms. Priyanka (Geography)	Priyanka
58	Preparation of Results for ACR	1	Ms. Nisha Malik (Convenor)	Nisha
		2	Ms. Jyoti (Geography) (B.A III)	Jyoti
		3	Ms. Anita Singal (Science Classes)	Anita
		4	Ms. Savita Deswal B.A II	Savita
		5	Ms. Mamta Khokhar (Science Classes)	Mamta
		6	Ms. Parvesh Kumari (Science Classes)	Parvesh
		7	Ms. Babita (B.A I)	Babita
		8	Ms. Suman (C.Sc) (Hons Classes)	Suman
		9	Ms. Mamta Ranga (Commerce Classes)	Mamta
		10	Ms. Preeti Bansal (Commerce Classes)	Preeti
		11	Ms. Reena (Hons Classes)	Reena
		12	Ms. Neha (PG & BCA)	Neha
		13	Ms. Renu (PG & BCA)	Renu
		14	Ms. Sanket (PG & BCA)	Sanket
		15	Ms. Neeraj Kadian (PG & BCA)	Neeraj
		16	Ms. Pooja Chahal (Science Classes)	Pooja
		17	Ms. Monika Rathee (Hons Classes)	Monika
		18	Ms. Rohini (Hons Classes)	Rohini
		19	Ms. Shallu (20) Vandana (Computer Science)	Shallu
59	University Registration & Examination	1	Mr. Parmod Kumar (Registrar)	Parmod
		2	Mr. Pardeep Duhan	Pardeep
		3	Ms. Renu (Commerce)	Renu
		4	Ms. Shalini	Shalini
		5	Ms. Preeti Bansal (Commerce Classes)	Preeti
		6	Ms. Pooja (Comm.)	Pooja
		7	Ms. Savita (Comm.)	Savita
		8	Ms. Sanket	Sanket
		9	Ms. Reena	Reena
		10	Ms. Meenu	Meenu
		11	Ms. Monika Rathee	Monika
		12	Ms. Subita C.C.I	Subita
		13	Mr. Chain Singh	Chain
		14	Ms. Ridam	Ridam
		15	Ms. Harsh	Harsh
		16	Ms. Shallu (Comp.Sc)	Shallu

17. Dr. Mahesh (Extension)

lakes

Subject Change Committee	1	Ms. Anju Bala (convenor)	<i>Anju</i>
	2	Ms. Mamta Khokhar, (Science)	<i>Mamta</i>
	3	Ms. Vandana (Arts)	<i>Vandana</i>
	4	Ms. Neeraj (Maths)	<i>Neeraj</i>
	5	Ms. Shallini Nagpal	<i>Shallini</i>
	6	Ms. Nirmala Soni (Commerce)	<i>Nirmala</i>
	7	Ms. Manju Chikkara	<i>Manju</i>
	8	Ms. Pooja Chahal	<i>Pooja</i>
	9	Ms. Ridam	<i>Ridam</i>
	10	Ms. Kusum	<i>Kusum</i>
	61 Internal Exam Committee	11	Ms. Manju (12) Dr. Mukesh (Ext.)
1		Ms. Savita Deswal (Convenor)	<i>Savita</i>
2		Mr. Yogesh	<i>Yogesh</i>
3		Ms. Sushma	<i>Sushma</i>
62 Detention Cases and Absentees	4	Ms. Parul	<i>Parul</i>
	1	Ms. Anita Singhal (Convenor)	<i>Anita</i>
	2	Ms. Suman (C.sc)	<i>Suman</i>
	3	Ms. Sushila (Arts Classes)	<i>Sushila</i>
	4	Ms. Mamta Ranga(Commerce Classes)	<i>Mamta</i>
	5	Ms. Dalip Kaur(Commerce Classes)	<i>Dalip</i>
	6	Ms. Manju Chikkara (Science Classes)	<i>Manju</i>
	7	Ms. Pooja Chahal (Science Classes)	<i>Pooja</i>
	8	Mr. Sonu (Science Classes)	<i>Sonu</i>
	9	Ms. Vandana (C.Sc)	<i>Vandana</i>
	10	Ms. Priyanka(Arts Classes)	<i>Priyanka</i>
63 Mentor Mentee Committee	11	Ms. Hemlata (Arts Classes)	<i>Hemlata</i>
	1	Ms. Babita (Convenor)	<i>Babita</i>
	2	Ms. Parvesh Kumari	<i>Parvesh</i>
	3	Ms. Dalip Kaur	<i>Dalip</i>
	4	Ms. Sonika	<i>Sonika</i>
	5	Ms. Pooja(Economics)	<i>Pooja</i>
	6	Ms. Monika Rathee	<i>Monika</i>
	7	Ms. Rohini	<i>Rohini</i>
	8	Ms. Harsh	<i>Harsh</i>
	9	Ms. Yogita Hooda <i>ect</i>	<i>Yogita</i>
	10	Ms. Tamanna (Ext.)	<i>Tamanna</i>
	11	Ms. Rekha Devi (Ext.)	<i>Rekha</i>
64 National Education Policy	12	Ms. Monika (Chem.)	<i>Monika</i>
	1	Mr. Pushpdeep Dagar (Convener NEP)	<i>Pushpdeep</i>
	2	Mr. Bhupender(Economics)	<i>Bhupender</i>
	3	Mr. Phool Kumar (Bursar)	<i>Phool</i>
	4	Ms. MeenaKshi	<i>Meena</i>
	5	Ms Shammy Laj	<i>Shammy</i>
	6	Mr. Deepak	<i>Deepak</i>
	7	Ms Ekta	<i>Ekta</i>
8	Ms. Kavita Dua	<i>Kavita</i>	

Feed Back Committee	1	Ms. Bindu (Convenor)		
	2	Ms. Vandana (Geo.)	Vandana	
	3	Ms. Neeraj (Maths)	Neeraj	
	4	Ms. Dalip Kaur	Dalip	
	5	Ms. Preeti Bansal (Comm.)	Preeti	
	6	Ms. Meenu (eng.)	Meenu	
	7	Ms. Sonika (Chem.)	Sonika	
	8	Ms. Reena (Maths)	Reena	
	9	Ms. Jyoti Dua (ext.)	Jyoti	
	10	Ms. Jyoti (Com. sci.)	Jyoti	
66	Vocational Incharge	1 Ms. Renu (Commerce)	Renu	
		2 Ms. Savita	Savita	
67	Entrepreneurship Development Club Suprati	1 Ms. Renu (Convenor)	Renu	
		2 Mr. Satyawan Jatain	Satyawan	
		3 Ms. Preeti Panchal	Preeti	
		4 Ms. Sonia (Commerce) C.C.L	Sonia	
		5 Ms. Manju (Commerce)	Manju	
		6 Preeti Malik (ext.)	Preeti	
		7 Ms. Kavita Dua (comm.)	Kavita	
68	Dev. of Soft Skill & English Lab	1 Ms. Abhilasha (Convenor)	Abhilasha	
		2 Ms. Meenakshi (English)	Meenakshi	
69	Scholarships:			
		A) SC Scholarships and Others	Mr. Naresh Chander (Nodal Officer) NSP	Naresh
		B) BC Scholarships	Mr. Chain Singh (Nodal Officer)	Chain Singh
70	Inspire & Pose Scholarship	1 Ms. Mamta Khokhar (Convenor)	Mamta	
		2 Ms. Neha	Neha	
		3 Ms. Ekta	Ekta	
71	Beautification & Cleanliness Committee	1 Ms. Deepak Malik (Convenor)	Deepak	
		2 Ms. Ritu Hooda (Co-convenor)	Ritu	
		3 Ms. Sarita Seghal	Sarita	
		4 Mr. Rajesh Kumar	Rajesh	
		5 Mrs. Vandana (Geog.)	Vandana	
		6 Mrs. Manju Chhikara	Manju	
		7 Ms. Parul Singh	Parul	
		8 Mrs. Neelam Sharma	Neelam	
		9 Mrs. Monika (Eco) C.C.L	Monika	
		10 Ms. Neeraj Kadian	Neeraj	
		11 Mr. Chain Singh	Chain Singh	
		12 Ms. Hemlata	Hemlata	
		13 Mrs. Priyanka (Geo.)	Priyanka	
		14 Mrs. Yogita Hooda (Eco) C.C.L	Yogita	
		15 Ms. Sunita (Ext. Hindi)	Sunita	
		16 Ms. Bhumika (Ext.)	Bhumika	
		17 Mrs. Amita (Ext.)	Amita	
		18 Mrs. Pankaj Sharma (Ext.)	Pankaj	
		19 Mrs. Monika Narang (Ext.)	Monika	
		20	Mrs. Princy Katyal (Ext.)	Princy

21. Mrs. Anshita (Ext.)
 22. Mrs. Mukesh (Ext.)

	Stage Setting & Decoration	1 Ms. Bindu (Convenor)	
		2 Ms. Parvesh Kumari	
		3 Ms. Suman Rani (Hindi) Narvesh K	
		4 Ms. Deepanjali	
		5 Ms. Mamta (Hindi) (Ext.)	
		6 Ms. Mamta (Maths) (Ext.)	
		7 Ms. Renu (Maths) (Ext.)	
73	Stage Secretary	1 Ms. Kiran Sharma	
		2 Ms. Niti Ahlawat	
74	Shamiana & Seating	1 Mr. Subhash Balhara (Convenor)	
		2 Mr. Parduman	
		3 Mr. Sachin (sociology)	
		4 Mr. Joginder (soc.)	
		5 Mr. Dalbir (ext.)	
		6 Mr. Deepak (ext.)	
75	Printing of Certificates & Flex/Banner Committee	1 Ms. Savita Thakran (Convenor)	
		2 Ms. Renu (Commerce)	
		3 Ms. Jyoti Hooda	
		4 Ms. Meenakshi	
76	Invitation Committee	1 Ms. Nirmala Soni	
		2 Ms. Rita Khanna	
		3 Ms. Baljit Kaur	
		4 Ms. Manju (Comm.)	
77	Light Mike/ Audio-Visual Aids & Electronic Aids	1 Ms. Neelam Sharma (Convenor)	
		2 Ms. Ekta	
		3 Mr. Deepak	
78	Refreshment Committee	1 Ms. Ritu Hooda (Convenor)	
		2 Ms. Monika (Eco)	
		3 Ms. Yogita Hooda C.G.T	
		4 Ms. Pankaj sharma (Ext.)	
		5 Ms. Monika Narang (Ext.)	
		6 Ms. Princy Katyal (Ext.)	
		7 Mr. Deepak (ext) (Commerce)	
79	Preparing List of Prize Winners (Academic)	1 Ms. Renu Hooda (Convenor)	
		2 Ms. Suraj Mukhi	
		3 Ms. Vandana (Geography)	
		4 Ms. Sushila (Geography)	
		5 Ms. Pooja Rani (Commerce)	
		6 Ms. Sanket	
		7 Ms. Neelam Sharma	
		8 Ms. Shammy Laj	
		9 Ms. Neeraj Kadian	
		10 Ms. Ridam	
		11 Ms. Sonia (Computer Sc.) C.G.T	
		12 Ms. Lalita Yadav C.G.T	
		13 Ms. Manju (comm.)	
		14 Mr. Aashish	
		16 Ms. Tarika Verma	
		17 Ms. Suman Desya (Ext.)	
		18 Ms. Tamanna (Ext)	
		19 Ms. Mahesh (Ext.)	

	Colors & Medals(Extra-Curricular Activities)	1 Ms. Jyoti (Geo.) (Convenor)	
		2 Ms. Anju Bala	
		3 Ms. Neelam Mangla	
		4 Ms. Jyoti Hooda	
		5 Ms. Vandana (Geography)	
		6 Ms. Sachin (Sociology)	
		7 Ms. Pooja (Chemistry)	
		8 Ms. Renu (Physics)	
		9 Ms. Subita	
		10 Ms. Navita	
		11 Ms. Hemlata	
		12 Ms. Yogita Hooda (Economics)	
81	Convocation & Academic Procession	1 Ms. Deepak Malik (Convenor)	
		2 Ms. Veena Sachdeva	
		3 Ms. Anita Singal	
		4 Ms. Abhilasha	
		5 Ms. Neeraj Maths	
		6 Ms. Sonia (Commerce) C.C.L	
		7 Mr. Sachin Sapra	
		8 Ms. Rita Khanna	
		9 Ms. Monika Rathee	
		10 Ms. Sonia (Computer Sc.) C.C.L	
		11 Ms. Navita	
		12 Mr. Rakesh Kumar	
		13 Ms. Kusum	
		14 Ms. Harsh	
		15 Mr. Surender Singh	
82	Sports Prize Distribution	1 Ms. Anju (Convenor)	
		2 Mr. Basant	
		3 Ms. Pooja Chahal (Chem)	
		4 Ms. Neha (Physics) C.C.L	
		5 Ms. Subita	
		6 Ms. Rohini	
		7 Mr. Satish Panghal	
		8 Ms. Kiran (ext.)	
		9 Ms. Sunita (ext.)	
		10 Ms. Mahima (ext.)	
83	Science Exhibition	1 Ms. Mamta Khokhar (Convenor)	
		2 Ms. Neelam Mangla	
		3 Ms. Renu Budhwar	
		4 Ms. Sushila (geo.)	
		5 Ms. Neelam Sharma	
		6 Ms. Sonika	
		7 Ms. Rohini	
		8 Ms. Radha Rathee	
		9 Mr. Pardeep (Phy. Ext.)	
84	SOCIETIES		
A)	English Literary Society	1 Ms. Suraj Mukhi (Convenor)	
		2 Ms. Jyoti Hooda (Convenor)	
		3 Ms. Meenakshi	
		4 Ms. Diksha (Ext.)	
		5 Ms. Tamanna (Ext.)	
		Student	

Planning Forum & Commerce Society	1	Ms. Sonia (Commerce) Convenor C.C.L	
	2	Ms. Nirmala Soni (Commerce)	
	3	Mr. Sachin Sapra	
	4	Ms. Dalip Kaur	
	5	Ms. Preeti Bansal	
	6	Ms. Monika (Eco) C.C.L	
	7	Ms. Priyanka (Ext.)	
	8	Ms. Anju (Ext.)	
	9	Student	
C) Hindi Society	1	Ms. Naresh Kumari (Convenor)	
	2	Ms. Suman Rani (Extension)	
	3	Ms. Baljeet Kaur	
	4	Mr. Vishal	
	5	Student	
D) Sanskrit Society	1	Ms. Rita Khanna (Convenor)	
	2	Ms. Suman (Ext.)	
	3	Student	
E) Music Society	1	Ms. Sadika	
	2	Student	
F) Social Science Society	1	Ms. Naveen (Convenor)	
	2	Mr. Nishant Saini	
	3	Ms. Monika (Eco) C.C.L	
	4	Mr. Joginder (soc.)	
	5	Mr. Rakesh	
G) Science Society	1	Ms. Manju Chhikara (Convenor)	
	2	Mr. Sonu	
	3	Ms. Sonika	
	4	Mr. Deepak	
	5	Ms. Sonia (C.Sc.) C.C.L	
	6	Ms. Navita	
	7	Ms. Babli (Ext. Lec.)	
	8	Ms. Sangita, Nidhi	
	9	Mr. Vikas	
	10	Ms. Anu Bhargava, Radha Rathor	
	11	Student	
H) Home Science Society	1	Ms. Ritu Hooda (Convenor)	
	2	Ms. Pankaj sharma (Ext.)	
	3	Ms. Monika Narang (Ext.)	
	4	Mrs. Princy Katyal	
I) Fine Arts Society	1	Ms. Deepanjali (Convenor)	
	2	Ms. Kiran Bala (Ext.)	
	3	Student	
J) Psychology Society	1	Ms. Neelam Mangla (Convenor)	
	2	Mr. Vinod	
	3	Ms. Kavita Devi (Ext.)	
	4	Ms. Ankita (Ext.)	
	5	Student	

	Geography Society	1 Ms. Vandana (Convenor)	Vandana
		2 Mr. Satish Panghal	Satish
		3 Ms. Hemlata	Hemlata
		4 Ms. Amita (Ext.)	Amita
		5 Student	
L)	Maths Society	1 Ms. Sushma (Convenor)	Sushma
		2 Ms. Parul	Parul
		3 Ms. Kusum	Kusum
		4 Ms. Mamta (Ext.)	Mamta
		5 Ms. Preeti (Ext.)	Preeti
		6 Student	
M)	Computer Science Society	1 Ms. Subita (Convenor) C.C.L	
		2 Ms. Sonia C.C.L	
		3 Ms. Monika Rathee	Monika
		4 Ms. Lalita C.C.L	
		5 Student	
85	<u>Cultural Activities Committee:</u>		
	A) Ras Manjari & Talent Search	1 Ms. Niti Ahlawat	Niti
		2 Ms. Kiran Sharma	Kiran
		3 Ms. Deepanjali	Deepanjali
		4 Ms. Sadika	Sadika
		5 Ms. Meenu (English)	Meenu
		6 Ms. Parul Singh	Parul
		7 Ms. Monica Rathee	
	B) Youth Festival & Folk Festival		
	Core Committee	1 Ms. Neelam Mangla (Convenor)	Neelam
		✓ 2 Mr. Yashpal	Yashpal
		3 Ms. Niti Ahlawat	Niti
		4 Ms. Shallini Nagpal	Shallini
		5 Ms. Monika Rathee	Monika
		5 Ms. Lalita Yadav C.C.L	
	Music	1 Ms. Sadika	Sadika
		2 Ms. Monika (Eco)	Monika
		3 Ms. Pooja (Chem.)	Pooja
		4 Ms. Nirmala Soni	Nirmala
	Theater (Play, Skit, Mime, One act play skit)	1 Ms. Abhilasha	Abhilasha
		2 Ms. Suman (Hindi)	Suman
		3 Ms. Suraj Mukhi	
		4 Ms. Reeta RITA KHANNA	Reeta
		5 Ms. Sanket	Sanket
		6 Ms. Neeraj (Physies)	Neeraj
		7 Mr. Nishant	Nishant
		8 Mr. Surender	Surender
	Literary Society	1 Ms. Kiran Sharma	Kiran
		2 Ms. Naresh Kumari	Naresh
		3 Mr. Vishal	Vishal
		4 Ms. Meenu (Eng.)	Meenu
		5 Ms. Meenakshi	Meenakshi
		6 Ms. Reeta Khanna (RITA KHANNA)	Reeta
		7 Ms. Pooja (Eco)	Pooja
		8 Ms. Suman (Ext. Hindi)	Suman

Dance Items	1	Ms. Parul	
	2	Ms. Sushima (Maths)	
	3	Ms. Pooja (Eco.)	
	4	Ms. Sonika	Sonika
Fine Arts Items	1	Ms. Deepanjali	
	2	Ms. Baljit-Kaur Kiran (Fine Arts)	Kiran (Fine Arts)
	3	Ms. Priyanka	Priyanka
	4	Ms. Monika (Ext.) (H.Sc)	
	5	Ms. Princy Katyal	
Quiz	1	Mr. Naresh Chander	
	2	Mr. Satish (Geo.)	
	3	Mr. Sonu (Physics)	
86 AISHE	1	Mr. Chain Singh (Nodal Officer)	
	2	Ms. Mamta Ranga	
	3	Mr. Manoj (Computer Attendant)	
87 Bus Pass /Train Pass	1	Mr. Sachin(sociology) (Convenor)	
	2	Mr. Sonu (Physics)	
	3	Mr. Sunny.	
	4	Mr. Mohit	
88 Press	1	Mr. Basant	
	2	Ms. Naveen Kumari	
	3	Ms. Meenu (English)	
89 Photography	1	Mr. Sachin Sapra	
	2	Mr. Deepak	
90 Canteen Committee & Vita Booth	1	Mr. Bhupender (Convenor)	
	2	Mr. Yogesh Kumar	
	3	Ms. Pooja (Law)	
	4	Ms. Ekta	
	5	Mr. Joginder Singh	
	6	Mr. Phool Kumar (Bursar)	
	7	Deputy Superintendent	
91 EDUSAT	1	Mr. Vinod Mrs. Nirmala Sani	
92 Court Cases	1	Mr. Pardeep Duhan	
	2	Mr. Parmod Kumar	
93 Driving Licence Committee	1	Mr. Nishant Saini (Convenor)	
	2	Ms. Navita	
	3	Ms. Arti Dalal	
	4	Ms. Ruchi	
	5	Ms. Suman Shoran (Extention)	
94 HKRN Incharge	1	Ms. Savita Deswal	
	2	Mr. Parmod Kumar	
	3	Mr. Joginder	
	4	Dr. Phool Kumar (Bursar)	
	5	Mr. Amit Chugh (JLA)	
95 Apprentice Incharge	1	Ms. Sarita Sehgal	
	2	Dr. Parmod Gulia	
96 Alumni	1	Ms. Niti Ahlawat (Convener)	
	2	Ms. Suman Ahlawat	
	3	Ms. Sadika	
	4	Ms. Renu Pangal	
	5	Ms. Sunisha (BBA)	

	Discipline Committee	1	Mr. Satyawan Jatain	<i>[Signature]</i>
		2	Mr. <i>Mishant Saini</i>	<i>[Signature]</i>
		3	Mr. Basant	<i>[Signature]</i>
		4	Mr. Sachin Sapra	<i>[Signature]</i>
		5	Ms. Sushila(Geography)	<i>[Signature]</i>
		6	Mr. Deepak	<i>[Signature]</i>
		7	Ms. Monika(Economics)	<i>[Signature]</i>
		8	Mr. Chain Singh	<i>[Signature]</i>
		9	Ms. Hemlata(Geography)	<i>[Signature]</i>
98	Anti Tobacco Squad	1	Ms. Abhilasha (Convenor)	<i>[Signature]</i>
		2	Ms. Parvesh Kumari	<i>[Signature]</i>
		3	Mr. Yogesh	<i>[Signature]</i>
		4	Ms. Reena	<i>[Signature]</i>
		5	Ms. Preeti Bansal	<i>[Signature]</i>
		6	Ms. Rohini Sharma	<i>[Signature]</i>
99	Generators Committee	1	Mr. Sachin(sociology)	<i>[Signature]</i>
		2	Ms. Sonika	<i>[Signature]</i>

Government College For Women ,Rohtak
Annual Duty List(2024-25)

The duties mentioned against each faculty members will come in to force with immediate effect Conveners/ In charges of various committees are requested to note down the names of faculty members associated with them Ex- conveners/ In charges are requested to handover the charge to the new incumbents immediately.

[Signature]
27/07/24

Dr. Darshana
Principal
Govt. P.G. College for Women
Rohtak