



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	GOVERNMENT PG COLLEGE FOR WOMEN ROHTAK
• Name of the Head of the institution	Mrs. Poonam Bhanwala
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01262251116
• Mobile no	9416077719
• Registered e-mail	gcwrohtak@gmail.com
• Alternate e-mail	gcwrohtaknaac@gmail.com
• Address	Civil Road Opp. Mini Secretariat
• City/Town	Rohtak
• State/UT	Haryana
• Pin Code	124001
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	M.D. University, Rohtak				
• Name of the IQAC Coordinator	Mrs. Savita Pruthi				
• Phone No.	9896841066				
• Alternate phone No.	01262251116				
• Mobile	9896841066				
• IQAC e-mail address	gcwrohtaknaac@gmail.com				
• Alternate Email address	gcwrohtak@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo=">http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo=</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo=">http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo=</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.02	2016	25/05/2016	24/05/2021
<b>6. Date of Establishment of IQAC</b>	11/11/2011				
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GPGCW, ROHTAK	AUGMENTATION OF LABORATORY	STATE GOVT .	2020	69588
GPGCW, ROHTAK	EARN WHILE YOU LEARN	STATE GOVT .	2020	80000
GPGCW, ROHTAK	EMPOWERMENT OF GIRLS STUDENTS	STATE GOVT .	2020	94512
GPGCW, ROHTAK	LIBRARY GRANT	STATE GOVT .	2020	749999
GPGCW, ROHTAK	ROADWAY SAFETY	STATE GOVT .	2020	17900
GPGCW, ROHTAK	PASSPORT GRANT	STATE GOVT .	2020	594000
GPGCW, ROHTAK	O . E	STATE GOVT .	2020	48308
GPGCW, ROHTAK	SCHOLARSHIP	STATE GOVT .	2020	136000
GPGCW, ROHTAK	SCHOLARSHIP 2	STATE GOVT .	2020	7200
GPGCW, ROHTAK	MISCELLANEOUS FUNDS	STATE GOVT .	2020	2277655

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>

<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>To meet up challenges during covid lock down, IQAC decided to get fiber connection to BSNL and process was not only initiated immediately but also new FTTH connection came into working.</p>	
<p>Regular meetings were held to improve quality standard.</p>	
<p>Webinar on health awareness was proposed by IQAC and conducted on 18. January. 2021. In which about 150 students and faculty members benefited.</p>	
<p>To make the faculty aware about various aspects of New Education Policy. A national webinar was organized by IQAC in February-2021 where Vice Chancellor, Gurugram University, enlightened upon the changes in Curriculum and methods of teaching proposed in NEP 2020.</p>	
<p>Committee was constituted to look in to the management of organic waste on campus.</p>	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Making environment friendly campus	Target Achieved
Encourage faculty to participate in Workshop/Seminars/Conferences and under take research work	Target Achieved
Wi-fi installation in the Campus for uninterrupted online classes.	Target Achieved ten FTTH connections installed
Registration of Alumni Association	Alumni Association Got Registered
Introduction of new courses	Effort initiated for introduction of M.A. Economics in the College
Making the girls students empowered by teaching them self defense techniques	Workshop organized on self defense techniques
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020	05/02/2021

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>19</b>
File Description Data Template	Documents <a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>6422</b>
File Description Institutional Data in Prescribed Format	Documents <a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>2639</b>
File Description Data Template	Documents <a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>2153</b>
File Description Data Template	Documents <a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>205</b>
File Description Data Template	Documents <a href="#">View File</a>
3.2 Number of sanctioned posts during the year	<b>147</b>
File Description Data Template	Documents <a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	<b>71</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)	<b>4065162</b>
4.3 Total number of computers on campus for academic purposes	<b>253</b>
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	

## 1.1 - Curricular Planning and Implementation

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institute deploys systematic action plans for smooth implementation of curriculum. Teaching plan, attendance record, time table and absentee slips records are well maintained. Academic calendar showing the schedule of academic activities is displayed. Overall time table is prepared by time table committee and conveyed to the departments. Respective departments display it to notice boards. Curriculum is divided into parts in lesson plans in each department. Students give at least two tests and submit two assignments. The course objectives and outcomes are well designed. On the basis of tests, assignments and attendance, students are awarded internal assessment. Seminars/expert lectures by the faculty from institute and other reputed institutes are arranged for the students. Teaching is made more effective by online teaching, smart boards, projectors and various apps to keep pace with changing technology based scenario of teaching. College library is well equipped with books, journals and latest G.K. books. Students borrow books for 14 days from book banks to make notes of their subject topics. Objective of institution is to inculcate the urge for creative learning and scientific temperament and enlightenment of society by endowing students residing in rural areas with value based education. The college adheres to the guidelines laid down by state government and the University for effective operationalisation of the curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar works as a communication tool for faculty and administration of the college to plan academic and administrative activities. The proper implementation and usage of academic calendar becomes important for better outcome. Various events like admissions, fee collection, examinations, holidays and important events are added in the academic calendar well in advance so that the faculty can start preparing other scheduling tools in the form of time tables. A well planned academic schedule improves overall

planning and conduct of all academic activities in the college. Our institution has invested in adapting an effective time table management system which puts out in depth, accurate analysis and insights on what is going on in an easy to understand format. It eases exam management by providing a smart exam schedule. With digitization of classroom and e-learning in trend, digital notices are circulated in the college. Students just need to login their portal to see updates. All activities are uploaded on institution portal.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**6**



File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1300

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute follows the curriculum provided by the affiliating university i.e. MDU, Rohtak which has already incorporated the cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and sustainability. The college at its end makes sure the proper delivery of these issues to the students as it aims at producing responsible and well- informed students.

### Professional Ethics:

Papers like Psychological testing and Clinical Psychology provide information about ethical behaviour to be observed while dealing with clients. Business Ethics and Organisational Behaviour are taught in Commerce stream. Research Methodology in Geography makes students aware about integrity to be maintained while carrying out research.

### Human Values:

As literature aims at inculcating human values in readers, the whole syllabi of English, Hindi and Sanskrit instills moral values in students. Various papers of History at both UG and PG level teach the preaching of Bhakti and Sufi saints. Papers in Geography make students aware about the problems faced by the marginalized sections of the society. The paper Human Rights and Values taught in BBA is entirely dedicated to teaching of human values.

### Gender:

Syllabi of English, Hindi and Sanskrit deal with the problems faced by women in society, contribution of women in literature, how they are portrayed in literature and role of eminent feminists in gaining equal rights for women. Different papers in Sociology deal with the relationship of power and gender and how it affects women. The paper Women Empowerment taught in Home Science deals specifically with status of Indian Women and different trends in Women's movements. The paper Social Geography gives information about sex ratio, female literacy, women health, women empowerment and women employment. The papers Society and Culture of India I, II, III shed light on social reforms aimed at the upliftment of women such as banning of sati, widow remarriage, etc. These also deal with issues like women education and property rights. Business Ethics also deals with gender sensitization, gender equality and gender roles and gender differentiation.

### Environment:

The papers Environmental Economics and Developmental Economics discuss how rising population and development affect environment. They also aim at providing information about sustainable development, pollution and different legislations for the protection of environment. Similarly, most papers of Geography make students aware about the importance of the judicious use of resources, different disasters, conservation of resources and man-environment relationship. The paper Economic History of India tells about the

condition of environment during colonial period. The paper Environmental Studies taught in BBA deals with same issues besides providing information about various legislations meant for the conservation of environment. The paper Ecology taught in Botany makes students aware about the composition of ecology, man-environment relationship, pollution and conservation of flora and fauna. Open elective courses Environmental Issues and Disaster Management are entirely dedicated to enlightening students about environment, our role to protect it and dealing different natural and man-made disasters.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

601

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo">http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo</a> ≡

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

2343

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

998

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow learners and advanced learners are monitored by their subject teachers in their daily classes by the means of tests, projects and assignments. Special attention is given to the slow learners by the teachers in their regular classes and their queries are solved. The teachers give extra time to such students to teach difficult topics and clear their doubts. Mentor teachers are assigned to each student. The mentor plays a crucial role to motivate slow learners. Advanced learners are encouraged and facilitated to learn beyond the defined syllabus and are given access to reference books, lectures notes, online study material to enrich their learning. They are also motivated to discuss the current issues related to the country's social, economic and political status. Placement Cell helps students with the competitive books especially related to UGC NET, JRF, Bank exams, SSC, UPSC exams etc. for UG and PG students. The students having extraordinary talents are provided opportunities to participate in Inter college, Inter-University, National and International competitions

File Description	Documents
Paste link for additional information	<a href="http://gpgcw.ac.in/Gallery">http://gpgcw.ac.in/Gallery</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6422	205

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric learning is made by class assignments, tests, projects, group discussion on different issues, practical work and group assignments. The practical learning is the part and parcel of the syllabus of various subjects i.e. physics, Chemistry, Botany, zoology, geography, psychology, Home Science, physical education, Music. In addition to regular teaching and evaluation process other activities like NSS, NCC, Legal literacy cell, Youth Red Cross, Traffic and Road Safety Club Women Cell, different subject societies organize group discussions, quizzes, debates, declamation, poster presentation, PowerPoint presentation and various competitions. Field visits and educational tours are helpful in nurturing, critical thinking and creativity among the students. Moreover, the facility of language labs and library is helpful in the overall development of students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="http://gpgcw.ac.in/Gallery">http://gpgcw.ac.in/Gallery</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT for effective teaching learning in their regular classes. College has well equipped computer labs, language labs, wifi and smart classrooms enabled with ICT tools. During COVID 19 lockdown period, All teachers are connected with their students through different digital platforms i.e. youtube videos, whats-app, google classrooms, LMS, Shiksha setu app, recorded video lectures to teach them, to solve their queries, to counsel them and to evaluate their learning level. The lesson plans, programme outcomes, time table and others important information related to the students is also displayed on college website regularly. The college has smart class rooms and wifi faculty for making better use of ICT. Basic computer education is compulsory for all first year students and the Computer Awareness Certificate Course is the part of the undergraduate course. Well equipped computer lab with expert guidance is maintained by the college for this purpose.

Link of Smart Class Room

<http://gpgcw.ac.in/Data?Menu=GGpWxWJuSX8=&SubMenu=qxyw7ju0NY=>

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

179

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded



<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
205	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
91	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
1623	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	



2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the internal assessment mechanism prescribed by the affiliating university Maharishi Dayanand University, Rohtak. The internal assessment system is updated by the affiliated university from time to time. Recent changes have been implemented in distribution of marks of internal assessment; it consists of assignments, texts and attendance as per new university guidelines due to COVID 19 lockdown period. The internal assessment is twenty percent of the total marks allotted for a paper and It forms the core of the Continuous Internal Evaluation (CIE) system as followed in the college. This system helps students to pursue their studies by effortless and gradual learning in an interesting and effective way. The students' attendance and their participation in class ,academic performance and subject presentation are monitored through a structured mechanism of internal assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is structured mechanism for redressal of grievances of students regarding internal assessment. All grievances are successfully handled through these processes. There is a time bound, transparent and efficient system to deal with examination related grievances. Every semester Affiliated university makes correspondence regarding the last date of uploading internal assessment. Every teacher at their own level solves grievances of students. So there is a negligible chance that the problems of students remain unheard. If the problem still stands it is solved at another level. The university registration and examination committee of college comprising of senior faculty members ensure the effective redressal of grievances of the students regarding examinations and internal assessment. The examination committee ensures the proper and timely communication of the date sheet to the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://gpgcw.ac.in/notice">http://gpgcw.ac.in/notice</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes and Course Outcomes are measured through Academic and Non-academic performance of the students.

### Direct Method:-

Program Outcomes and Course Outcomes are reflected in the quantified achievements /results of the students in internal evaluations and end semester examination. Workshops and seminars organised periodically are opportunities for enhanced experimental learning thereby facilitating evaluation of students' abilities of leadership ,co-operation ,organisational skills and attainment of goals. Seminars and paper-presentations are used as important strategies for attainment at Program Outcomes and Course Outcomes. PG level and it is also an opportunity forthe college to measure the same.

### Indirect Method:-

There are two methods to evaluate the performance of the students: The students Progression to higher studies and their placements in jobs. In both these methods of evaluating Program Outcomes And Course outcomes, the teachers will have to remain in touch with such students through the Mentor System, the Placement Cell and Alumni Association. Students' performance in varied curricular and co-curricular activities , both at intra college and inter college events , is used as a component in the index of realisation of Program outcomes .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://gpgcw.ac.in/Data?Menu=BFcJrpmMV3E=&amp;SubMenu=SYWIjQOu/+4=">http://gpgcw.ac.in/Data?Menu=BFcJrpmMV3E=&amp;SubMenu=SYWIjQOu/+4=</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Feedback committee of the college collects data on student learning outcomes through feedback. Collected data is analysed in a proper way if any area needs improvement, the matter is discussed in IQAC and college council hurdles in learning are removed. The institution monitors and ensures the achievement of learning outcomes through feedback from the students and other stakeholders. The learning outcomes of the program are attained through Alumni committee, Placement Cell and IQAC of the college, as they maintain record of students progression in higher education and their placement..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://gpgcw.ac.in/Data?Menu=BFcJrpmMV3E=&amp;SubMenu=SYWIjQOu/+4=">http://gpgcw.ac.in/Data?Menu=BFcJrpmMV3E=&amp;SubMenu=SYWIjQOu/+4=</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1791

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://gpgcw.ac.in/Feedback>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has taken initiative steps towards developing ecosystem for innovations and knowledge sharing methods. The faculty members and students are empowered to take up research activities utilizing the inherent skills. The students and faculty are availing the facilities within the campus to carry out their research activities, such as

- Internet facility is available to students and staff.
- Computing facility is available and adequate licensed software is also available for different departments.
- Well-furnished Seminar halls as Smart class rooms are available to conduct seminar/workshop, guest lectures, and discussion on technical paper/project presentations. The faculty used PPT in these smart class rooms for teaching. PowerPoint is an effective tool to present material in the classroom and encourage student learning.
- Online classes were taken by the faculty using various online

modes as google meet, zoom and google classrooms, etc. Videos were also uploaded by the staff members for the students in WhatsApp groups of different classes. Even the students also sent their assignments and queries, etc. through online modes during lockdown period.

- The field tour of P.G. students of Geography department was organized for research purpose. The field report was also prepared by the students which enhances their interest towards research.
- Fine Arts Department of the college is working to provide students at various platforms to display their innate talents, creativity and skills through various activities.
- The career guidance cell of the College is working for collaborative activities in areas of training and research and to arrange campus interviews. The college has also Entrepreneurship Development Cell (EDC) for empowering students.
- The college promoted participation of students in different co-curricular activities such as cultural rally, extension service, art and craft, NCC seminar presentation, youth festival, group discussion, brain storming , role playing and many more to equip the students and motivate them for all round development of the students. These activities were performed by both online and offline modes due lockdown period.
- The College publishes an annual magazine namely "VANDANA". Students from different departments publish their articles in this magazine.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://gpgcw.ac.in/Gallery">http://gpgcw.ac.in/Gallery</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year



04

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Government P.G. College for Women, Rohtak organized and participated in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation. The NCC, NSS, women cell, YRC Electoral club, Nature and traffic interpretation center of the college took part in various initiatives like organizing camps, Swachh Bharat initiatives, blood donation camps, awareness programs on AIDS prevention etc. India is the birth place of Yoga and by participating in 'International Yoga Day' students become global stakeholders in ensuring healthy body and mind.

The College also initiated Red Ribbon Club (RRC) for AIDS prevention and care. Blood donation camps was also organized in which students, faculty and others voluntarily donated the blood. They contributed in our campaign 'Give Blood Save Life'. In the present days isolating the old & deprived, has been a major social problem faced by the Society. The students were informed about the living style and conditions of the old-age home. In order to have an insight into the bitter realities of life, A visit to 'Old age Home and Jagnath Anathalya' was organized which turned an eye opener for them. The students shared the experiences of the inmates, consoled them. 5 NSS volunteers were registered to look after old age people for this year.

Events like World AIDS Day, International Yoga Day, Polythene free campus, etc. saw large participation of the students who took up activities in collaboration with other agencies/NGOs to spread awareness. Nukkadnataks were also performed at Chamaria village. Tree plantation camps were also organized. Volunteers also registered themselves on the Integrated Government Online Training portal under DIKSHA platform and participated in training of COVID-19 management. Road Safety camp, awareness workshop was also organized. An



extension lecture was also given by Dr. Vijender Sighmar , Traffic police department, Rohtak. Rally was organized up to village GarhiSampla for road safety awareness

File Description	Documents
Paste link for additional information	<a href="http://gpgcw.ac.in/Gallery">http://gpgcw.ac.in/Gallery</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

30

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Being a part of P.G. our college has a policy for the creation and enhancement of its infrastructure in order to promote a good teaching learning environment according to its vision and Objectives. The institute ensures adequate availability as well as optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. Classrooms: The College ensures optimal utilization of its 10 smart class rooms and seven computer labs by encouraging innovative teaching learning practices like use of power point presentations, LCD projectors; smart boards etc. laboratories: College has different laboratories for practical subjects like: Physics, Chemistry, Computer Science, Zoology, Botany, Geography, home-science and psychology. For science stream, utilization of infrastructure is ensured through well qualified and experienced lab technicians. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra co-curricular activities etc. On Sundays the class rooms are used for examination centre for various exams of SSCs and HPSCs. The college has upgraded its IT infrastructure in view of the recent developments and change in technology to meet the teaching - learning requirements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gpgcw.ac.in/Data?Menu=BFcJrpmMV3E=&amp;SubMenu=6poVom/nZuM=">http://gpgcw.ac.in/Data?Menu=BFcJrpmMV3E=&amp;SubMenu=6poVom/nZuM=</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For the overall development of the students the institution utilizes its resources to provide an environment where they are encouraged to pamper in sports and extracurricular activities. Sports activities: Students are trained in sports and encouraged to participate in various level of competition including intra college events, inter-university events, National events and international events under the supervision and guidance of physical education department of the college. Intra-college events are also organized every year by the college. College also has a well equipped gymnasium hall which is utilized by the students throughout the year for improving their overall skill. Yoga class/awareness Programme: Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year. Cultural activities: As the College believes in all-round development of its students, it constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. The college conducts various cultural programs every year for the students. Talent search competition named "Chingari" is organized every year for first year students. Apart from this, students also represent the college in youth festival organized by students welfare department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://gpgcw.ac.in/events_activities">http://gpgcw.ac.in/events_activities</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

71

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gpgcw.ac.in/Data?Menu=BFcJrpmMV3E=&amp;SubMenu=6poV0m/nZuM=">http://gpgcw.ac.in/Data?Menu=BFcJrpmMV3E=&amp;SubMenu=6poV0m/nZuM=</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4065162

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of our college is a source of information with 43355 text books and 22611 reference books. The library is fully automated with soul software, version 2.0.014 which was automated in the year 2008. This facilitates the students and faculty members to have access books by subject, Author, Accession number and title. Around 100-150 students and faculty members visits the library everyday which have separate reading halls for staff and students. Library is fully automated equipped with Photocopier machine and printer; it has digital data base, CD and videos. The maintenance of the reading room and stock verification of library books is done regularly by the library staff. The Library Advisory Committee is constituted to ensure the requirement of books, Magazines to be purchased journals to be subscribed through HODs'. The list is finalized and

recommended for final approval of the Principal. Suggestion box is also installed for feedback from students and staff. The Visitors' register is also maintained for keeping the records of readers learners and to ensure return of books, 'No dues' from the library is mandatory for all students before appearing in exams.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

749999

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

130

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Recognizing the need of technology in education, the College IT infrastructure/facilities are upgraded every year by keeping in mind the present needs of the students and faculty. The college is having 16 internet fiber connections providing wi-fi facility to its different computer labs, language lab, office and various departments. The bandwidth of internet connection in the college is more than 50 MBPS. Apart from it the College is also availing the lease line internet facility having capacity of 4 MBPS. During the lockdown due to Covid pandemic, classes were held on-line for students; the college IT infrastructure is able to conduct hassle-free classes during this period.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

253

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS



File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2277655

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy of the College is to fulfill and improve the infrastructural requirements as and when needed. Various committees are constituted to look after and ensure that the available infrastructure is in line with its academic growth. Laboratories: There are 30 laboratories of different subjects which provide controlled conditions in which scientific research, experiments and measurement can be performed. Laboratories Record of chemicals, apparatus, and specimen etc. is maintained by lab attendants and supervised by HODs of the concerned departments. Library: Library is fully automated equipped with Photocopier machine and printer. The maintenance of the reading room and stock verification of library books is done regularly by the library staff. Sports: Physical Education Department of the College is committed to ensure students' participation in physical activities and to ensure wholesome personality development of all the students. The college has a sports ground and gymnasium hall for practicing various sports



events. Computers: Seven fully functional operational computer laboratories and one language lab are established for imparting computer education, soft skills ICT knowledge among the students. Classrooms: there are 71 classrooms including 03 seminar rooms, 10 smart classrooms and 07 computers labs with wi-fi facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2300

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

A. All of the above

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

273

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

06

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

02

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

There is effective representation and continuous engagement of students in different college activities, and they are active and vocal participants in college affairs. The designated cells namely women cell, NSS, NCC, placement cell and subject societies choose students representatives in beginning of session to provide them a leadership role in managing the activities of these cells and to mobilize students for active participation in these activities. These students are actively involved in planning, arrangement, conduct and reporting of events organized by these cells. Besides these students are actively engaged in different college activities. In session 2020-21 student council elections were not held.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A meeting was held of Alumni Association on 10th Dec 2021 under the chairmanship of Poonam Bhanwala Principal & President and it was decided that the Association should be registered by the legal Retainer. Another meeting was held on 14th Dec, 2020. In the meeting members elaborately deliberated on the name of the association and three names suggested for the Alumni Association were:

- 1) 'THE YARN' : Alumni Association GPGCW, Rohtak
- 2) 'AFFINITY': Alumni Association GPGCW, Rohtak
- 3) 'RETRACE': Alumni Association GPGCW Rohtak

One more meeting was held on 10th March 2021 to reconstitute the Alumni Association as per the requirement for registration of Alumni. The meeting was held on 16th March 2021. The Constitution of Alumni was framed under Haryana Registration and regulation act 2012. Also the framed Constitution was presented and recommended for the registration of Alumni association by the Various office bearers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is working to provide quality higher education to the students of rural and urban areas. To fulfil this mission institution works for capacity building and skill enhancements of students by teaching them soft communication skills through language lab. ICT and other life skills through designated cell activities. Various students have achieved positions in different fields like army, education and administration etc. Number of students have been benefitted by guidance for competitive exams and student progression for higher education during the assessment period. Some students of the college have qualified state/ national/ civil services/ state govt. examinations. There is a commendable participation of college students in sports and cultural activities and had appreciable achievements at different levels. There is representation and continuous engagement of students in different college activities and they work in tandem with teachers and other college functionaries in managing different administrative, academic co-curricular and extracurricular activities including women cell, NSS, NCC, Legal Literacy Cell, Placement Cell and Subject societies providing a chance to the students to use their power and potential to face the challenges of life.



File Description	Documents
Paste link for additional information	<a href="http://gpgcw.ac.in/Gallery">http://gpgcw.ac.in/Gallery</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The responsibilities of administration are well segregated among the faculty members and non-teaching staff. A statutory College Council is constituted which comprises of 10% senior teaching faculty members to take important decisions for upgrading the status of the institution and for welfare of students. It makes core of this decentralized process. Various committees are constituted in which responsibilities are consigned to the members & conveners to ensure decentralized method of functioning. There are various committees which take upon various college activities. Some of the important committees are:-

1. College Council and Advisory Body
2. Cultural Activities Committee
3. Admission Committee
4. Earn while you Learn
5. College Library Committee
6. College Time Table Committee
7. Redressed Cell
8. Prize Committee
9. Hostel Admission Committee
10. Mentor Mentee Committee

Other Committees are also framed by the Principal to carry out some specific tasks. Various cells and societies are also actively involved in several activities and the participation of students is ensured. Leadership organizational activities are promoted and reassured in the societies. Faculty members supervise and manage the



activities of these bodies.

File Description	Documents
Paste link for additional information	<a href="http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo">http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo</a> =
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government PG College for Women, Rohtak is a government institution of which all strategic and prospective plans are formed by DHE, MDU and UGC. Many policies regarding academic and extra-curricular development of the college are framed by the college administration from time to time. The strategic/perspective plans are brought up into action keeping in mind the vision and mission of college. Some of the strategic planning areas are teaching-learning, Human Resource Management, Infrastructure Maintenance, Industrial/Interaction/Collaboration Programmes, etc. For implementation of these programmes/plans, various annual committees like IQAC, Placement Cell, Building committee, Earn While You learn Scheme, Sexual Harrassment, Anti-Ragging, and Time Table etc are constituted under the supervision of the Principal.

**Admission:** Purely merit based online admission process is carried out and controlled by the Higher Education Dept Haryana.

**Industrial/Interaction/collaboration:** 49 students of BBA III had undergone the summer training programme in various fields like finance, human resource, marketing etc in various industries, factories and other organisations. This programme was conducted for four weeks and started just after the completion of their second and fourth semester examinations.

**Human Resource Management:** Different duties are assigned to the faculty members according to their interests, ability and aptitude. A Freehand is given to help them to carry forward the action plan. Hence, improve the standard and status of the institution.

**Library/ICT/Physical Infrastructure/Instrumentation:** College has an air conditioned library equipped with a treasure of books and hundreds of books are added every year. The IQAC of the college encourages depts to procure new books in the college library.

Besides, it has also subscribed to various newspapers, magazines and journals in Hindi as well as English which can easily be accessed by students and teachers. The college has ten smart classrooms with electronic surveillance, seven computer labs, one language lab and other labs with computer systems, 1 gymnasium hall, and playgrounds for indoor and outdoor games. The college has three extension hostels, in which 280 students are accommodated.

**Research and development:** With motivation and support of the institution, the faculty members undertake research work. This year 15 faculty members were awarded the Doctorate degree and 4 members are pursuing PhD. Number of faculty members have published International and national level research papers during the year.

**Examination and Evaluation:** Semester based examinations are conducted by the affiliating University. Internal Assessment is given to the students. It is done through assignment, test and class presentations. The final examination and evaluation process is conducted and controlled by M D University, Rohtak.

**Teaching and Learning:** Almost all the teachers use the latest technology for teaching students. The Covid 19 pandemic situation has provided an opportunity to experiment with online teaching methods and learn to use many ICT pedagogic tools for better teaching learning experiences. Several mentorship programme groups are constructed to help students to cope up and deal with personal and academic issues. Extra-curricular activities are organized for development and shaping the personality of all students.

**Curriculum Development:** Govt. P.G. College for Women is a Govt Institution affiliated to MDU Rohtak. The curriculum is designed and developed by affiliating university and the college is bound to follow the syllabus prescribed by it.

**Earn While You Learn Scheme:** Out of these areas one such strategic plan and its implementation for student welfare, student participation and representation are well reflected in Earn While You Learn Scheme under Human Resource Development of the teacher and the taught and the supporting staff in the college. The Main objective of this scheme is to give students hands-on experience and thereby prepare them better individuals to get good career opportunities in future. This scheme is only for meritorious students of weaker sections to educate and make them financially independent.

**Enclosures:**

1. Annual Duty List
2. Council Meeting Minutes
3. Letter regarding SNE of grant
4. Notice
5. List of Selected Candidates
6. Unique Code Performa

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo">http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo</a> =
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organization structure of the institution facilitates and helps in efficient functioning of the college. The Department of Higher Education headed by the secretary (Higher education) and the Directorate of Higher Education are apex bodies wherefrom policies, programmes and directions pertaining to college education are issued for the implementation by the college. The decision making process of the college is transparent and fair. Decisions are taken as per the guidelines of DGHE, UGC and MDU.

Principal executes academic and administrative plans and policies with the help of sub committees for smooth conduct of college activities. Principal plays a significant role by holding meetings with college council, IQAC, conveners of various societies for implementing the policies. Council consists of 13 senior most teachers of the college. Principal along with council acts as key decision making body of the college. Decisions pertaining to different departments are taken in consultation with their respective heads. Matters related to library are discussed with members of library committee and decisions are taken accordingly.

The organogram on the college website elucidates the administrative setup of the college. College administrative setup is headed by the principal. Principal is assisted by Bursar and college council and IQAC. Administrative and financial decisions are taken in consultation with purchase committee, Bursar and administrative staff. In addition to these, college also has various sub-committees like:

Admission committee

NSS

NCC

Women cell

Placement cell

Sports committee

Anti ragging committee

Sexual harassment and Redressal committee

Discipline committee

Canteen committee

Time table committee

Results and ACR committee etc.

- Regular teaching staff is appointed by HPSC and regular nonteaching staff is appointed by HSSC. Supporting staff is engaged in the college through outsources.
- As the college is a Govt. institute, so service rules of Principal, teaching and non teaching staff are determined by Govt. of Haryana as per Haryana Govt. Service Rules.
- Promotion of regular staff is done by DGHE as per the norms of govt.
- All procedures related to leave, construction, purchase of equipments are followed as per Haryana govt. norms. MDU issues guidelines regarding admission schedule, examinations, submission of practical and internal assessment awards, date sheets of theory and practical exams etc.

File Description	Documents
Paste link for additional information	<a href="http://www.finhry.gov.in/Rules/Haryana-Civil-Services-Rules-2016-With-index">http://www.finhry.gov.in/Rules/Haryana-Civil-Services-Rules-2016-With-index</a>
Link to Organogram of the institution webpage	<a href="http://gpgcw.ac.in/Home">http://gpgcw.ac.in/Home</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

<b>Teaching</b> 1. LTC 2. Subsidized Departmental Loans 3.Reimbursement of Indoor Medical Expenses 4. GIS	<b>Non-teaching</b> 1. LTC 2. Subsidized Departmental Loans 3.Reimbursement of Indoor Medical Expenses 4. GIS
--	--

File Description	Documents
Paste link for additional information	<a href="http://www.finhry.gov.in/Rules/Haryana-Civil-Services-Rules-2016-With-index">http://www.finhry.gov.in/Rules/Haryana-Civil-Services-Rules-2016-With-index</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

51

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Performance Appraisal system

The success of any educational institution depends on the quality of teaching and non-teaching staff. No institution can fulfill its vision and mission without them. Therefore, staff needs to be motivated to achieve the targets. Performance appraisal is one such



tool which is used to measure the productivity of employees.

#### Performance Appraisal for Teaching Staff

The faculty appraisal is undertaken with following objectives:

- To assist teachers in their professional development and career planning.
- To assist teachers to reflect about their potential and to carry out their duties more effectively.
- To improve the quality of education for students to facilitate efficiency and effectiveness of teaching learning process in the institution.

The process of faculty appraisal is scheduled towards the end of the academic year. The process of appraisal comprises of three parts:

1. Self appraisal format to be filled by every faculty which comprises of general information. Self reflections on abilities, strengths and areas of improvement including teaching performance assessed on the basis of result of classes taught and other duties assigned.
2. Appraisal by Principal which involves a review of the self appraisal documents submitted by the faculty.
3. Evaluation of the performance of teaching faculty is done by the Principal and finally by Director General, Higher Education, Haryana.

#### For Non-Teaching Staff

The appraisal of non-teaching staff is annually done with following objectives:

- To assist them to reflect about their potential and carry out their duties more effectively.
- To facilitate efficiency and effectiveness of the administration in the institution.

The key points for appraisal are:

- General Information of the employee and list of duties assigned
- Punctuality and Regularity
- Conduct and Character
- Behaviour with superiors colleagues and public.
- Devotion to duty and quality of work

- Organisation of papers etc.

The process of appraisal of non-teaching class III staff is carried out first by Deputy Supdt. (Admin) and then by final authority i.e. Principal. In case of lab attendants the reporting authority is Head of the dept. and final appraisal is approved by the Principal.

Encl.

1. Proforma of Self appraisal of Teaching staff
2. Proforma of Appraisal of Non-Teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### Internal Audit System:

All documents related to financial transactions are checked by the college Bursar before making payment of bills keeping in view the Govt. rules and instructions.

##### External Audit System:

College receives two types of grants /funds i.e. Govt. grants from Higher Education Department and funds from fee received from students. Audit of grants is conducted by auditors from the office of A.G. Haryana and audit of college funds is conducted by auditors of Director, Local funds, Finance Department, Govt. of Haryana. Besides, several internal committees are framed by Principal for physical verification of departments and societies.

Encl:-

1. Annual Stock Verification Duties List

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Response:- Sources of funds are as follows:**

**1.Fees:** Fees charged as per the university and government norms from students of various granted and self financed courses.

**2.Salary Grant:** The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as part-time teachers working on granted posts.

**3. UGC Grants:** Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC for the development and maintenance of Infrastructure, upgradation of the Learning Resources and Research. . received from fee collection of students..

**4.Apart from these regular grants, other grants received during**

2020-21 for Earn While You Learn Scheme, augmentation of laboratories, Women Cell, Library, Road safety, Passport and scholarship were properly utilised. Funds are received from fee collection of students.

Our resource mobilization policy and procedures are as follows:

1. The institution sets up a UGC Committee as per the directions of the UGC.
2. The UGC Committee, in close coordination with the CDC and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.
3. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.
4. The College Development Council takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.
5. Regular internal audits from the Bursar and Chartered Accountant and external audits from the government make sure that the mobilization of the resources is being done properly .
6. The time-table committee looks after the proper utilization of classrooms and laboratories.
7. The Library Advisory Committee takes care that the resources in library are utilized optimally.
8. Our Botanical garden is maintained by department of Botany.
9. Campus cleanliness and its utilization is monitored by the Campus Cleanliness and Beautification Committee.
10. To ensure the optimum utilization of resources, the Principal issues directions.

File Description	Documents
Paste link for additional information	<a href="http://gpgcw.ac.in/Gallery">http://gpgcw.ac.in/Gallery</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has played a very significant role to enhance the quality of higher education in the college. A visible improvement can be seen in Teaching-Learning quality. IQAC frequently called meetings to review the parameters or steps taken to improve the quality of education in the college. It assesses the performance of teachers applying for higher scales and evaluates the reports submitted by them for promotion. It also evaluates the reports submitted by other academic committees. IQAC of the college has been striving hard to upgrade the quality of gradual process of teaching and learning since its inspection. Many valuable initiatives have been implemented for the growth of academic environment of the college. All the academic, curricular and co-curricular activities in the college are organised with proper guidance and prior discussions with IQAC cell. At the same time, IQAC regularly monitors the framework of these activities properly.

**PraYAAS (Performance Rating Yardstick for Academic Audit Standard)**

One such initiative for academic audit is PraYAAS (Performance Rating Yardstick for Academic Audit Standard) by Department of Higher Education. Data and record required to fulfil the yardsticks fixed by Department of Higher education is prepared and maintained by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college is striving to impart quality education to the students. Technology has become part and parcel of education system now a days. IQAC has contributed a lot even in this field. It has reviewed and implemented many new initiatives in the field of science and technology. 'ICT enabled infrastructure' and 'Addition in the staff strength' are two prominent examples of these reviews. Now the classroom teaching is completely changed. Blackboard is replaced

with smart board. There are 10 smart class rooms in the college. Now teachers are not only relied on textbooks available. , they can also access information on gadgets. Internet based technologies are open for both teachers as well as students.

Teachers and students can use various teaching and learning apps to make the teaching learning effective.

Staff strength is another important review in this regard. A proper teacher taught ratio must be maintained for betterment of teaching learning process. Teachers working on an extension lecture basis are engaged to overcome the shortage of staff in the college. This mechanism improves the teacher taught ratio in the college. Thus, the review and the recommendation of the IQAC has brought required change in pace with present scenario.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo">http://gpgcw.ac.in/MenuData?Menu=d5jo6AxztEo</a> ≡
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>



## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution works on the ideas of equality, fairness and uprightness in all activities. The institution staff is full of zeal and gusto to empower the girl students of the college. Each and every person in the college works with determination to sensitise the girls about social issues and to inculcate moral and ethical values in them. The Women Cell of the college always blooms with various vibrant activities to coordinate gender sensitising action plan. The other units of the college N.S.S, N.C.C, Youth Red Cross, Legal Literacy Cell, Placement Cell, Sports, Electoral Club, and Literary and Cultural Committee equally contribute in this tremendous task of empowering and sensitising the girl students of the college by organising multifarious activities throughout the sessions. Extension lecturers, workshops, seminars, awareness rallies, Self defence training camp and Yoga Camps are also held to empower the girls, N.C.C Unit of the college significantly plays its role in training and motivating girls to choose career in Defence forces and Civil Service. N.S.S Units also work passionately by spreading awareness about social issues, health issues, cleanliness and right and duties of women. Gender related issues are a part of the regular curriculum. In Psychology Dept., the curriculum discusses different sensitive topics which act as life skills for the girls. EnglishHons. Students study prose paper related to Gender issues in 5th semester. They go through the various concepts, theories and fictional texts related to gender issues written by internationally acclaimed scholars. Safety and security is maintained in the college campus. There are web cameras installed in every nook and corner of the college. Durga Shakti van regularly visits in the college campus for providing security to the girls. The college also provides hostel facilities to the girls coming from distant areas. There is a complete waiving off tuition fee for undergraduate girls. Moreover, "Earn While You learns" committee is constituted to help the economically weak students to earn and build their career. Further, there is the facility of computer labs and English Language Labs to impart technical skills and language skills to the girl students of the college. Even counselling is provided to the students during admission time by Assistant/ Associate professor of different subjects. There is the provision of Chief Proctor in the college and proctorial duties are performed by the teaching staff members in their vacant period. Furthermore, Anti-Sexual Harassment Cell protects the honour and rights of female students of the college.



## Gender Equity Promotion Programme:-

Sr. No.	Title of the Programme	Period from	Peri
1	Online National Webinar on P.C.O.D & Women Health by Dr. Anju Ahuja	18-Jan-21	
2	Poster making and Slogan Writing on Beti-Bachao	25-Jan-21	
3	Workshop on "Aatmaraksha"	27-Jan-21	2-Fe
4	Survey on "Nutrition Facts"	5-Feb-21	
5	Seven days workshop on "Yogasan"	6-Feb-21	12-F
6	Online extension lecture on "Women cleanliness"	10-Feb-21	
7	Online Poster and Slogan Writing competition on "Digital India, Women empowerment"	15-Feb-21	
8	Extension lecture on "Legal Awareness-Related to Women Rights" by Kavita Dhull	23-Feb-21	
9	Poster making competition for Awareness of "Voting Rights" of Girl students	25-Feb-21	
10	Mahila Raktdan Shivir	8-Mar-21	
11	Essay Writing, Poster making, Slogan writing competition for Awareness of Road Safety	12-Mar-21	

File Description	Documents
Annual gender sensitization action plan	<a href="http://gpgcw.ac.in/Gallery">http://gpgcw.ac.in/Gallery</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gpgcw.ac.in/Gallery">http://gpgcw.ac.in/Gallery</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Govt. P. G. College for Women, Rohtak makes sincere efforts for waste disposal in the college. The college sweepers, gardeners and other workers collect all the solid waste in big dustbins daily and then it is collected by the Municipal Corporation, Rohtak. Home Science and Fine Arts Department of our college teach students to make the best use of waste material. Three types of dustbins, i.e. Blue, Green and Red are placed in every nook and corner of the college where staff members and students can throw the waste easily.

- No provision for Liquid Waste Management
- Sanitary Napkin Burning Machines have been installed in Hostel and Library campus.
- The old outdated computers and related accessories are auctioned through open notice in accordance with government procedures. However, in session 2020-21 there was no auction of any kind.
- The college is making efforts for recycling the organic waste of the college campus. Nature Interpretation Centre of the

college is constructing organic compost pits and it will be prepared by next session.

- There is no chemical and radioactive waste generated in the college. However, Chemistry Dept of the college segregate its waste and Fusion Chamber and Gas Exhaust Chambers are maintained in the college camps.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Different subject societies, Women Studies and Development Cell, N.S.S.Units, N.C.C, Youth Red Cross and Literary and Cultural Committee of the college organise various programmes to promote communal harmony among the students. Programmes like extension lectures, nukkad natak, workshops, rallies, Essay Writing Competition, Declamation Contest, Poetic Recitation Contest, Poster Making and Slogan Writing Competitions, national seminars/webinars, Awareness Camps, Oath Taking by Students and Staff, Power Point Presentations, Tree Plantation, Festival celebration and Significant Day Celebration etc. are organised in the institution to inspire and motivate the students to imbibe the virtues of tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. Under the banner of "Aazadi ka Amrit Mahotsav" a number of literary and cultural activities were organised to inculcate the feelings of patriotism among the students. Independence Day, Republic Day, Guru Nanak Jayanti, Teej Celebration, Yoga Day, National Youth Day, Good Governance Day, World Environment Day, Anti-Tobacco Day, Science Day etc are held in the college with full enthusiasm. To remove the socio-economic disparity, various scholarships are given to the needy students. Moreover, "Earn While You Learn" scheme gives an opportunity to the poor students to earn while they learn. There are different subject societies in the college like English Literary Society, Hindi Literary Society and Sanskrit Literary Society which organise different programmes to promote harmony on various levels. There is English Language Lab in the college where students can practise and brush up their communication skills. Teachers also teach the lessons of ethics and moral values to the students.

Inclusive Environment i.e. (tolerance and harmony towards cultural, regional, socioeconomic and other diversities.)

Name of Initiative	Date	Duration	No of participating students and staff
1 Trial Camp for 'Republic Day Selection' in M.D.U	11-Nov-20		02
2 Mega virtual placement by GRD Ropar	14-Dec-20		
3 Seven days workshop on 'Road-Safety'	11 January 2021	7 days	100
	to 16 January 2021		
4 Extension Lecture by Rohtak Traffic Police	21-Jan-21		100
5 Rally for 'Road-Safety'	22-Jan-21		200
6 Slogans, Banners were displayed in college regarding 'Tobacco Mukt Samaaj'	25-Jan-21		25
7 N.C.C cadets adopted 'Jganath Anathaly Children	January-February 2021		05
8 Sanskrit Sholokocharan Contest	12-Feb-21		05
9 National Level online Essay Writing Competition on 'Post Covid-19 Challenges: Society, Economy	12-February 2021	to 14 February 2021	30

	and Education		
10	National Seminar on Nutrition Sensitization	24-Feb-21 1 day	165
11	Intra Class Sanskrit Sholokocharan Competition	25-Feb-21	15
12	Organised a campaign on 'Wall of Heroes'	20-Mar-21	40
13	Road-Safety awareness Camp	22-Mar-21	75
14	Road-Safety awareness Rally in Gari Bohar Village	25-Mar-21	24
15	Lecture Delivered by Dr. Neelam Mangla on Topic 'Coping with Anxiety'	2-Jun-21	100
16	Online Power Point Presentation Competition on Topic ' Effect of Lockdown on Indian Economy'	8-Jun-21	105
17	Online workshop on Topic 'Soft Skills and Resume Writng'	11-Jun-21	290
18	National Level Competition on 'Diet chart for covid-19 Patients'	12-Jun-21	96
19	Extension lecture by Prof. Jaibir Hooda on 'The Merchant of Venice'	26-Jun-21	112
20	Competition on 'Pot Decoration and Preparing	5-Jul-21	18



Beverages'		
21 Online Poster Making & Slogan writing Competition on 'Promote mental Health during Pandemic'	5-Jul-21	15
22 Run for fit' under Azadi ka Amrit Mahotsav	13-Aug-21	100

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt. P.G. College for Women, Rohtak sensitises the students and employees of the institution to the constitutional obligations about values, rights, duties and responsibilities which enables them to become a responsible citizen. The college conducts awareness programmes on Ban of Plastics, Cleanliness, Tobacco Mukh Samaz, Voting Awareness Campaign, Legal Awareness on Women Rights, Post Covid 19 Challenges etc. The college makes policies that reflect our core values. The curriculum of U.G. Students is framed with mandatory courses like Professional Ethics and Human Values. There is a provision of Compulsory paper on the constitution of India at degree level to create awareness and sensitise the students and staff to constitutional obligations. There is Electoral Literacy Club, Nature and Traffic Interpretation Centre, Youth Red Cross, Eco Club, N.S.S., N.C.C., Subject Societies and Social Sciences Societies in the college which organise various programmes for awakening the students about their right and duties.

S.n.	Activity	Duration from	Duration to	No. of Participants
1.	Participation of Students in Quiz on Democracy and Politics held by M.D.U. Rohtak	Dec. 2020		20
2.	Programme on Tobacco Mukta Samaj	25 January. 2021		25
3.	Essay Writing Competition on awareness of National Voting	25 January. 2021		30
4.	Corona Tikakaran Jagrukta Abhiyan	February. 2021		
5.	State Level Essay Writing Competition on Post Covid 19 Challenges: Societies, Economy and Education	12 February. 2021	14 February. 2021	30
6.	Slogan Writing Competition on Voting	23 February. 2021		40
7.	Extension Lecture on Legal awareness relating to Women Rights	23 February. 2021		90
8.	Intra class declamation Contest by Hindi literary Society on topics 'Online Education during Corona Period' and 'Environment a Burning Problem'	25 February. 2021		27
9.	"Wall of Heros Campaign"	20 March, 2021		40
10.	Oath Taking by Students and Staff about "Tambacoo Mukta Bharat" by signing on the Board	15 April, 2021		60

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gpgcw.ac.in/Data?Menu=SYWIj0Ou/+4=&amp;SubMenu=GuU/BL0cHk8=">http://gpgcw.ac.in/Data?Menu=SYWIj0Ou/+4=&amp;SubMenu=GuU/BL0cHk8=</a>
Any other relevant information	<a href="http://gpgcw.ac.in/Admin/UpdateGallery">http://gpgcw.ac.in/Admin/UpdateGallery</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code**

**D. Any 1 of the above**

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College has firm belief in maintaining the healthy traditions of giving maximum exposure to the students by celebrating / organizing national and international commemorative days, events and festivals. These celebrations help the students to acquire knowledge of their rich cultural heritage and history. Further, the celebrations of these important events, commemorative days and festivals promote moral, ethical and spiritual values in the students. It also helps in spreading and maintaining tolerance and communal harmony among the students.

S.n.	Event's Name	Duration from	Duration to	No. of Partici
1.	International Peace Day	21 September, 2020		28
2.	Celebration of World AIDS Day	1st December, 2020		60
3.	Celebration of National Mathematics Day and 133rd of Shri Niwas Ramanujan	22 December, 2020		36
4.	Good Governance Day Celebration	25 December, 2020		50
5.	National Youth Day Celebration	12 January 2021		50

6.	De-Worming Day	10 February, 2021	151
7.	Science Day Celebration	28 February, 2021	132
8.	World Water Day Celebration	22 March, 2021	21
9.	Martyr's Day Celebration	23 March, 2021	17
10.	International Nurses Day Celebration	12 May, 2021	31
11.	Celebration of No Tobacco Day	31 May, 2021	10
12.	World Environment Day	5 June 2021	18
13.	Yoga Day Celebration on google meet	21 June, 2021	50
14.	Teez Celebration in Hostel	11 August, 2021	98
15.	Independence Day Celebration in Hostel	15 August, 2021	93

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Women Empowerment

Empowerment of Women is very essential to achieve sustainable development. Hence, Women Studies and Development Cell, N.S.S, N.C.C., Placement Cell, Legal Literacy Cell, various literary, cultural and social sciences societies of Govt. P.G. College for Women, Rohtak strive to uplift the young girl students socially, intellectually, economically, politically and psychologically. As women are the victims of social, political, religious and economic subordination and deprivation in our society, therefore empowerment of women is not only imperative but also crucial for all round development of society. Educational empowerment is considered as the single most important instrument of socio-political and economic transformation and economic empowerment of women is the dying need of the hour and "Earn While You Learn Scheme" and Placement Cell" of

the college work towards providing a congenial platform to the girl students for becoming economically independent, self-reliant and have a positive self-esteem. Department of Psychology provides psychologically counselling to the girl students and gives them mental strength and also makes them firm, tough and hardworking. Moreover, they learn how to cope up with the changed circumstances of life. They learn the art of living. The most befitting way of empowerment is participation in the political process and voting is the most powerful instrument for controlling the political power. The Voters' Club of the college organise extension lectures, slogans, Essay Writing, Rangoli and Poster Making Competitions to aware the girl students about their rights of casting the vote. To empower the girls physically, Women Cell, N.S.S. and N.C.C. Unit of the college organise Yoga Camps and Self-Defence Training Camps in the college campus. Then Mentor- Mentee Committee of the college helps in bridging the gap between the teaching staff members and students. Mentoring provides the girl students emotional and psychological support, guidance, encouragement and better environment in the college. Our mentors apply their guidance, experience and expertise in promoting their mentees professionally and personally through interpersonal engagement. Moreover, Legal Literacy Cell of the college aspires to make young girls aware of their legal rights. It empowers them to fight gender discrimination and injustice in domestic and social life. Further, Placement Cell of the college helps the students in their educational and vocational planning. The cell conducts surveys, arranges and organises training programmes and workshops for personality development.

#### Awareness of Social Issues

National Service Scheme is an education program with primary focus on the personality development of students through community service. Govt. P.G. College for women, Rohtak has four active units of N.S.S. The main objective of N.S.S. is to identify the needs and problems of the community and involve the young girl students in problem solving process. Students develop among themselves a sense of social and civic responsibility and acquire leadership qualities and democratic attitude. These girls work for strengthening national integration and social harmony. We have four high spirited N.S.S. Units which have been established with a rudimentary objective of providing a platform to the interested student to partake in social work during their free time. The report of activities of 2020-21 is a record of accomplishments and triumphs. In 2020-21, four hundred students were registered for N.S.S. programme, Two volunteers were sent in trial camp of M.D.U.



for selection of Pre-Republic Day on 11-11-2020. Five volunteers were registered to serve and to take care of old and orphans for the whole year. On 4th January, 2021 volunteers registered themselves on integrated Govt. Online Training Portal and got the training of COVID-19. Then, seven days Road Safety Workshop was organised from 11th to 16th January 2021 where extension lectures were delivered by the concerned department and declamation contests, essay writing competition, Poster Making Competition and Slogan Writing Competitions were organised. Volunteers also held a rally on 22nd January 2021 to spread awareness about road safety rules. Two students attended YLTC camp from 23-03-2021 to 1-04-2021 at Manali. A special seven days camp was organised by all the four units of NSS from 15-02-2021 to 21-02-2021. Chamaria village was selected for working area and volunteers contributed wholeheartedly in social work. SH. Baljit Singh, Retd Principal inaugurated the special seven days camp. The programme started with Gayatri Mantra, Sarswati Vandana and NSS song. The theme of this special seven days camp was to "Save Environment". Dr. Jyoti Raj, Indira Gandhi N.S.S. Award delivered a lecture on NSS objectives, motto and principles. Volunteers were divided into different groups to carry out various activities. For conducting survey on environment, a questionnaire was prepared and discussed with volunteers. On 16-02-2021 Dr. Rachna Bhateriya, Asstt. Prof. of EVS, M.D.U. Rohtak delivered lecture on effect of climate change on environment. She highlighted the need for saving environment and also explained the causes, consequences and the management of environment disruption with volunteers. Slogan Writing Competition on "Save Environment" was also held. On 17-02-2021, a rally for spreading awareness about "Save Environment" was also carried out by the volunteers. On the same day, Dr. Aarti Sahu a gynecologist unfolded the different aspects of personal hygiene for female and cleared up all the doubts the volunteers had. Then, on 18-02-2021 Dr. Sumit Malik conducted a two hour workshop on "Meditation for the Youth" for NSS volunteers. In the evening session, Mrs. Nisha Kadian shared her beauty tips for healthy skin to the volunteers and also suggested solution of the queries related to hair and skin. In this order, Dr. Neelam Mangla, Associate Prof., G.P.G.C.W. Rohtak delivered a lecture on the topic "How To Develop Positive Attitude" on 19-02-2021. In the evening session, Dr. Daljeet Kumar, Associate Prof., Govt. College Israna, delivered extension lecture on "Save Environment" and also planted trees along Principal, G.P.G.C.W. Rohtak and Retd. Principal Sh. Baljeet Singh and NSS programme officers. Carrying forward these activities, a rally was organised by the volunteers on 20-02-2021 and they also conducted a social survey on "Save Environment" with the help of questionnaire. Moreover, NSS volunteers also performed Nukkad Nataks related to save environment. This special seven days

camp reached its closure on 21-02-2021. In this way, the NSS Volunteers do useful work in organising campaigns for eradication of social evils, for promoting healthy environment and for popularising the nationally accepted objectives like nationalism, democracy, secularism, social harmony and development of scientific temper.

File Description	Documents
Best practices in the Institutional website	<a href="http://gpgcw.ac.in/Gallery">http://gpgcw.ac.in/Gallery</a>
Any other relevant information	<a href="http://gpgcw.ac.in/Admin/UpdateGallery">http://gpgcw.ac.in/Admin/UpdateGallery</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### N.C.C

The National Cadet Corps (NCC) is open to college students on voluntary basis. The cadets are given basic military training in small arms and drill. NCC works on the motto of Unity and Disciplines and strives to be one of the greatest cohesive forces of the nation. NCC of our college aims to develop the qualities of character, courage, commandership, discipline, leadership, secular outlook, spirit of adventure and sportsmanship, explorative inquisitiveness, endurance and the ideals of selfless service among the youth to make them useful citizen. Further, NCC aims at creating a pool of organised, trained and motivated youth with leadership qualities in all walks of life. NCC also provides an environment conducive to motivating young girl students to join the armed forces. The report of activities of 2020-21 is brimming with the high spirit of our young cadets. Ek Bharat Shrestha Bharat (EBSB) is a national camp that was organised by Punjab, Haryana, Himachal Pradesh and Chandigarh Directorate from 10th July 2020 to 15th July 2020 through online mode. Our five cadets participated in this camp and won prizes in Quiz and Dance Competitions. Then, Tree Plantation Week was celebrated from 27th July to 1st August 2020. Cadets planted trees at their home or nearby areas. Cleanliness drive was also launched for campus cleaning and Statue cleaning in which 85 cadets participated. In December, 2020 Haryana Govt launched a scheme to take care of orphanage children and old age people in rural area. Govt. P.G. College for Women, Rohtak adopted Jagnath Anathalya Bal Bhawan



Rohtak. Our ten cadets became the part of this scheme. Five cadets participated in orphanage activity and other five participated in rural activity. Further, Corona Vaccine Awareness Campaign was launched on 13th April 2021 in which 20 cadets participated actively. In this order of activity, NCC Group Headquarter, Rohtak organised "Guard of Honour" programme on 17th July 2021 in which our nine cadets were bestowed with Guard of Honour. Adding a feather in the cap, on 26th July, 2021, on the occasion of Kargil Vijay Diwas, Blood Donation Camp was organised in which 22 cadets participated. Tree Plantation was also done on this occasion. Further, 36 cadets of our college participated in Independence Day Parade. Thus, our cadets aim at fostering achievements and the spirit of national integration and solidarity through their activities and we can proudly say that our NCC is a responsive, learning and continuously evolving youth organisation which withstands any extreme situation and fights it up through its training activities.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### Plan of Action for the Next Academic Year:--

1. Clean, green and polythene free campus.
2. Workshop for students on personality development, more ICT enabled classrooms.
3. To ensure quality of academic programmes.
4. To organise various co-curricular activities for holistic development of students in present competitive world.
5. Well furnishd amenity centre for students.
6. Construction of new computer lab.
7. To make students aware on health, hygiene and nutrition.
8. The College gate is scheduled to undergo a major renovation.